

**FAIRFIELD TOWNSHIP COMMITTEE
ACTION SESSION MEETING MINUTES
January 15, 2013
7:00 PM**

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT statement:

This meeting of the Fairfield Township Committee shall come to order. The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests are discussed or acted upon. This meeting held on the 15th day of January 2013 at the Fairfield Township Municipal Building in Fairton, New Jersey is held pursuant to notice of date, time, and place of same having been submitted to South Jersey Times, The Daily Journal, and the County of Cumberland County Office Complex in the City of Bridgeton, and also having been duly posted on the bulletin in the lobby of the Township Hall.

SALUTE TO THE FLAG

ROLL CALL

Committeeman Michael Morton____ Committeeman Michael K. Sharp____
Committeeman Don Taylor____ Deputy Mayor Viola Thomas-Hughes ____ Mayor JoAnne Servais____

*****OPENING OF GENERATOR BIDS*****

PRESENTATIONS

Lois Buttner, Township CFO
Dean J. Buono, Township Prosecutor
James McCleery, Countywide Animal Control

OPEN MEETING TO PUBLIC FOR AGENDA ITEMS

Moved to Open to the Public by: _____ Seconded by: _____
Committeeman Michael Morton____ Committeeman Michael K. Sharp____
Committeeman Don Taylor____ Deputy Mayor Viola Thomas-Hughes ____ Mayor JoAnne Servais____

Moved to Close Public portion by: _____ Seconded by: _____
Committeeman Michael Morton____ Committeeman Michael K. Sharp____
Committeeman Don Taylor____ Deputy Mayor Viola Thomas-Hughes ____ Mayor JoAnne Servais____

ORDINANCES:

None

RESOLUTIONS:

Resolution 5-2013 A Resolution to Establish Standing Sub-Committees.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton____ Committeeman Michael K. Sharp____
Committeeman Don Taylor____ Deputy Mayor Viola Thomas-Hughes ____ Mayor JoAnne Servais____

Resolution 6-2013 A Resolution to Establish Township Liaisons.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton____ Committeeman Michael K. Sharp____
Committeeman Don Taylor____ Deputy Mayor Viola Thomas-Hughes ____ Mayor JoAnne Servais____

Resolution 7-2013 A Resolution to appoint Conflict and Special Legal Counsel.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton____ Committeeman Michael K. Sharp____
Committeeman Don Taylor____ Deputy Mayor Viola Thomas-Hughes ____ Mayor JoAnne Servais____

Resolution 13-2013 A Resolution to approve the JIF Safety Contract.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 15-2013 A Resolution to appoint members of the Safety Committee for a one year term to expire on December 31, 2013.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 16-2013 A Resolution to appoint Emergency Management Deputy Coordinators for the year 2013.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 17-2013 A Resolution to appoint a representative to the Cumberland County Utilities Authority for a one year term to expire December 31, 2013.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 18-2013 A Resolution to appoint a 911 Coordinator

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 21-2013 A Resolution to Appoint a Recycling Coordinator.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 22-2013 A Resolution to Appoint a Grants Coordinator.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 23-2013 A Resolution to Appoint a Certified Public Works Manager.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 24-2013 A Resolution to appoint Township Engineer.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 25-2013 A Resolution to appoint a Township Planner.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 26-2013 A Resolution to appoint a Township Surveyor.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 27-2013 A Resolution to Appoint a Township Storm Water Management Engineer.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 28-2013 A Resolution to approve Brown's Pest Control for pest control services.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 29-2013 A Resolution to Appoint an Animal Control Officer.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 30-2013 A Resolution to appoint Animal Shelter Services.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 43-2013 A Resolution to appoint members to the Fairfield Township Environmental Commission.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 44-2013 A Resolution to appoint Class IV Members and Alternates to the Planning/ Zoning Board.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 45-2013 A Resolution to appoint Planning/Zoning Board Solicitor for the year 2013.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 46-2013 A Resolution to appoint Public Defender for the year 2013.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 47-2013 A Resolution to appoint Prosecutor for the year 2013.

Moved To Adopt by: _____ Seconded by: _____
Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____
Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Resolution 48-2013 A Resolution to appoint John Mason as Township Construction Code Official, Electrical and Fire Sub-Code Official, Building Sub-Code Official and Zoning and Construction Code Enforcement Supervisor.

Moved To Adopt by: _____ Seconded by: _____

Committeeman Michael Morton _____ Committeeman Michael K. Sharp _____

Committeeman Don Taylor _____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais _____

REPORTS

SOLICITOR'S REPORT – George Saponaro, Esq.

ADMINISTRATOR'S REPORT – Leo Selb

NEW BUSINESS

Crime Watch

Clarification of Planning/Zoning/Construction Secretary Hours

JIF EPL Liaison

Resource Officer for Emergency Management

APPROVAL OF BILL LIST

Motion to the Payment of Bills as Reflected on the Bill List as Certified as to the Availability of Funds by the Chief Financial Officer.

Moved by: _____ Seconded by: _____

Committeeman Michael Morton _____ Committeeman Michael K. Sharp _____

Committeeman Don Taylor _____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais _____

OLD BUSINESS

BACH Escrow Bills - Mr. Cuesta

Turnout Gear for Fire Company #2

APPROVAL OF MINUTES

Motion to approval the Minutes for Regular Action and Executive Session Meetings for September 11, 2012, September 18, 2012, October 9, 2012, October 16, 2012, November 13, 2012, November 20, 2012, December 11, 2012 and December 18, 2012.

Moved by: _____ Seconded by: _____

Committeeman Michael Morton _____ Committeeman Michael K. Sharp _____

Committeeman Don Taylor _____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais _____

OTHER BUSINESS

MEETING OPEN TO THE PUBLIC

Moved to Open to the Public by: _____ Seconded by: _____

Committeeman Michael Morton _____ Committeeman Michael K. Sharp _____

Committeeman Don Taylor _____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais _____

Moved to Close Public portion by: _____ Seconded by: _____

Committeeman Michael Morton _____ Committeeman Michael K. Sharp _____

Committeeman Don Taylor _____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais _____

EXECUTIVE SESSION

Resolution 49-2013 A Resolution to Move adjourn into Executive Session from which the public be excluded to discuss issues involving matters as permitted by the Open Public Meetings Act, Chapter 231 relating to: Potential Litigation, Personnel

Minutes will be kept and once the matter(s) no longer require confidentially, the minutes will be made public and upon completion, the Committee will return to the Public Session and action may be taken.

Moved To Adopt by: _____ Seconded by: _____

Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____

Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

Moved to close Executive Session and Return to Public Session by: _____ Seconded by: _____

Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____

Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____

ADJOURNMENT

Moved to Adjourn by: _____ Seconded by: _____

Committeeman Michael Morton_____ Committeeman Michael K. Sharp_____

Committeeman Don Taylor_____ Deputy Mayor Viola Thomas-Hughes _____ Mayor JoAnne Servais_____