

**- FAIRFIELD TOWNSHIP COMMITTEE
ACTION MEETING MINUTES
February 19, 2013
7:00 PM**

CALL MEETING TO ORDER

Mayor JoAnne Servais called the meeting to order and read the OPEN PUBLIC MEETINGS ACT statement at 7:00pm.

SALUTE TO THE FLAG

Mayor JoAnne Servais led the Flag Salute.

ROLL CALL

All Committee Members present. Doug Burry, Esq. was present for the Solicitor George Saponaro who was excused.

PRESENTATIONS

Andrea Bianche-Rieti and Vicky Vagnerelli of the Municipal Alliance gave a presentation to the Committee about the Alliance for Substance Abuse Prevention (ASAP) program.

OPEN MEETING TO PUBLIC FOR AGENDA ITEMS

Moved to Open to the Public by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

Mike Gillespie – 522 S. Burlington Rd

Mr. Gillespie presented the Committee with a document from Hopewell about noise control.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd asked in regards to Resolution #59-2013 what measures will be taken to control people who interrupt. He also asked why the Solicitor's bill was so high. He also asked the Solicitor if the Committee could hold one person responsible that causes the Township to be sued and deny legal representation.

Pat Conahey – PO Box 61 Fairton

Mr. Conahey asked also commented about the Solicitor's bill. He also asked about Fastteks and QC Laboratories bills. He asked about Resolution #59-2013 will the five minutes be twice a night. He then asked about the 911 address change. He also asked about the Township having then same number or students as Deerfield Township

Marion Kennedy – 31 Beck Drive

Mr. Kennedy said he understood the need for Resolution #59-2013, however he said sometimes residents may need more clarity on certain things so they may need to come up multiple times. He also would like to be considered for the Environmental Commission.

Moved to Close Public portion by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor; Voted unanimously.

ORDINANCES:

None

RESOLUTIONS:

Resolution 7-2013 A Resolution to appoint Conflict and Special Legal Counsel. – *Kavanagh & Kavanagh*

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 23-2013 A Resolution to Appoint a Certified Public Works Manager. – *Fralinger Engineering*

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton
Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 50-2013 A Resolution Correcting the Appointment of a Township Planner.

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 51-2013 A Resolution to Appoint an Acting Clerk for the year 2013. – Carla Smith

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 52-2013 A Resolution to Appoint a Grants Coordinator. – Leo Selb

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 53-2013 A Resolution Appoint a JIF EPL Liaison. – Leo Selb

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 54-2013 A Resolution Appointing Additional Members to the Environmental Commission.

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 55-2013 A Resolution Appointing Leo Selb to the Safety Committee.

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Michael Morton
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 56-2013 A Resolution by the Members of the Fairfield Township Committee Authorizing the Issuance of Certain Business Licenses.

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 57-2013 A Resolution Authorizing Change Order for Hartz, Gruber, and Coombs Drive

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Michael Sharp
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 58-2013 A Resolution Authorizing Change Order for Ambulance Re Chassis

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 59-2013 A Resolution By The Township Committee Of The Township Of Fairfield Regulating The Participation Of The Public At Public Meetings Pursuant To The Open Public Meetings Act

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton
Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 61-2013 A Resolution By The Township Committee Of The Township Of Fairfield Correcting The Appointment Of 911 Coordinator For The Year 2013.

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 62-2013 A Resolution By The Township Committee Of The Township Of Fairfield Correcting The Appointment Of Recycling Coordinator For The Year 2013.

Moved To Adopt by Committeeman Michael Morton, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

REPORTS

SOLICITOR'S REPORT - Doug Burry

Doug Burry reported their office had sent letters and opinions on certain legal matters.

ENGINEER'S REPORT - Fralinger Engineering

None

ADMINISTRATOR'S REPORT – Leo Selb

The Administrator reported all department budgets had been received. He also reported the courier service was still being utilized and the approximate cost would be \$5,200. He mentioned the clean up on Seabreeze Road and Beach Avenue. He also reported checks were received for the damage to the baseball fields. He also talked about legislation that the State passed to allow early voting. He also reported there was a theft of the electric line going to Seabreeze. He also reported there would be a Benefit for the Gould Family on March 2.

COMMITTEE REPORTS

FINANCE

The Finance Committee reported the dates for the Budget Work Session Meetings will be February 21 and 26.

PERSONNEL COMMITTEE

The Personnel Committee reported they want to bring back the Employee of the Month Program.

PUBLIC WORKS

The Public Works Committee gave no report.

PUBLIC RELATIONS

The Public Relations Committee gave no report.

SEWER UTILITY

The Sewer Utility Committee read a letter Clark Shimp about quotes for pump control maintenance.

O.E.M.

The O.E.M. Committee reported they are keeping in touch with the OEM Coordinators Elmer Gould and Pat Conahey.

ECONOMIC DEVELOPMENT

The Economic Development Committee gave no report.

LIASON COMMITTEES

CUMBERLAND REGIONAL SCHOOL

Committeeman Michael Morton reported the upcoming Board meeting will be held on the 21st. He also reported they are looking for a Grant Writer and a Truancy officer.

FAIRFIELD TOWNSHIP SCHOOL

Committeeman Michael Morton reported the upcoming Board meeting will be held on the 28th. He also said they are still looking for a Superintendent/Principal.

BOARD OF FREEHOLDERS

Committeeman Michael Morton gave no report.

LOCAL MUNICIPAL GOVERNMENT

No report was given.

CUMBERLAND COUNTY IMPROVEMENT AUHTORITY

No report was given.

ENVIRONMENTAL COMMITTEE

Committeeman Michael Sharp reported the Environmental Commission had their Reorg and named the members of the Environmental Commission.

FAIRFIELD TOWNSHIP FIRE DEPARTMENTS

Committeeman Don Taylor reported a meeting would be sent up with Fire Company #2 for issues with the Fire Truck.

PUBLIC SAFETY, HEALTH, WELFARE, STATE POLICE

No report was given.

TAX ASSESSOR'S OFFICE

No report was given.

TAX COLLECTOR'S OFFICE

No report was given.

REVIEW OF MONTHLY REPORTS

Motion to accept the Monthly Reports Submitted by Each Department.

Moved by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

NEW BUSINESS

The Administrator went over 3 options to accept the Trico JIF 2012 Dividends.

Committeeman Taylor made a motion to apply the dividends to the insurance bill. Deputy Mayor Thomas Hughes seconded the motion. All were in favor

The Mayor mentioned Glory Tabernacle and Boy Scouts of America would like the Township to purchase an Ad for their programs. The Mayor also asked for a Proclamation for Pastor David Hadley for his service to the Township. The Mayor mentioned some changes were needed to the Township Fee Schedule especially the liquor licenses. The Administrator asked if the Committee wished to make changes to the Township Volunteer Liability. The Mayor also mentioned changing Church Street to Church Avenue so that it won't be confused with Church Street in Bridgeton for the 911 Address Change.

APPROVAL OF BILL LIST

Committeeman Sharp had objections to the Solicitor's bill. Committeeman Morton motioned to place on hold for further review. Deputy Mayor Thomas-Hughes seconded the Motion

Motion to the Payment of Bills as Reflected on the Bill List as Certified as to the Availability of Funds by the Chief Financial Officer. *Holding the Saponaro Bill

Moved by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

OLD BUSINESS

The Mayor asked to get a copy of the list of land for the Fairfield Property Sale Auction. The Mayor stated the Generator Bids would be rejected. The Mayor stated the Solicitor is reviewing Professional Contracts. The Administrator talked about Amendments to Business License Ordinance and the Zoning Officer submitted suggestions for those amendments.

APPROVAL OF MINUTES

Motion to approval the Minutes for Regular Action and Executive Session Meetings for January 3, 2013, January 8, 2013, and January 15, 2013.

Moved by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

OTHER BUSINESS

The discussion for Willie & Betty Brooks was moved to Executive Session.

MEETING OPEN TO THE PUBLIC

Moved to Open to the Public by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

Geneva Griffin – 195 Shoemaker Ln

Ms. Griffin said she understands the need for the 5 minute rule. She also mentioned again resolutions from 2011 that were not signed properly.

Pat Conahey - PO Box 61 Fairton

Mr. Conahey said the Business Ordinance says after a certain date the price goes up and says the Code Enforcement should shut down the Business after the certain date. He also said the Committee should look at the Compensation of the Acting Clerk.

Benjamin Byrd – 368 Fairton Gouldtown Rd

Mr. Byrd asked about the Certified Public Works Manager. He also asked about the Change Orders for the Road for Resolution 57-2013. He also said you shouldn't be afraid to ask the Solicitor questions.

Claude Smith – 30 Hartz Drive

Mr. Smith spoke about Hartz Drive, the drainage on Hartz and Coombs, and Bach Engineering not doing a good job.

Clarence Dixon – 27 Walden Drive

Mr. Dixon talked about the drainage on Walden Drive.

Nancy Ridgeway – 522 Irving Ave.
Ms. Ridgeway asked about the Solicitor's fee.

Richard Servais – 37 Fairton- Gouldtown Rd
Mr. Servais spoke about paying Bach last year and that the Solicitor's bill was small compared to what they were paid.

Moved to Close Public portion by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor; Voted unanimously.

REMARKS BY COMMITTEE MEMBERS

Committeeman Taylor stated many things Committeeman Sharp complained about were done last year. Committeeman Michael Morton stated the Committee is a work in progress. Deputy Mayor Viola Thomas-Hughes asked the Administrator to check on the Resolutions Ms. Griffin mentioned earlier. She also thanked the public for coming out and the fireman who were fighting the Gould fire over the weekend. She also said the Committee is not perfect but they are trying.

REMARKS BY MAYOR

Mayor JoAnne Servais thanked the public for coming out and said the Committee was elected to do their job not to be perfect.

EXECUTIVE SESSION

Resolution 63-2013 A Resolution to Move adjourn into Executive Session from which the public be excluded to discuss issues involving matters as permitted by the Open Public Meetings Act, Chapter 231 relating to: Potential Litigation, Personnel, Payroll, Health Coverage

Minutes will be kept and once the matter(s) no longer require confidentiality, the minutes will be made public and upon completion, the Committee will return to the Public Session and action may be taken.

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor; Voted unanimously.

Out of Executive Session 11:45pm.

Moved to close Executive Session and Return to Public Session by Mayor JoAnne Servais, Seconded by Committeeman Don Taylor; Voted unanimously.

ADJOURNMENT

Moved to Adjourn by Mayor JoAnne Servais, Seconded by Committeeman Don Taylor; Voted unanimously.

ADJOURNED 11:48pm.

Approved by the Township Committee at a Public Meeting held on March 19, 2013.
Vote: MM Y, MS A, DT Y, VTH Y JS Y; 4-0-1

Carla Smith
Carla Smith, Acting Municipal Clerk