

**FAIRFIELD TOWNSHIP COMMITTEE
ACTION SESSION MEETING AGENDA**

January 15, 2013

7:00 PM

CALL TO ORDER

Mayor JoAnne L Servais called the meeting to order and read the OPEN PUBLIC MEETINGS ACT statement at 7:02pm.

SALUTE TO THE FLAG

Mayor JoAnne L Servais led the Flag Salute.

ROLL CALL

All present.

Dean J. Buono, Township Prosecutor and James McCleery, Countywide Animal Control who were to give presentations are absent.

*****OPENING OF GENERATOR BIDS*****

The Administrator opened the bids for generator. Only two bids were received from Lance Electric and Ronald Janney Electrical Contractor, Inc. The Administrator turned the bids over to the Solicitor for review.

PRESENTATIONS

Lois Buttner, Township CFO, gave a presentation on the purchasing policy and also the process of paying bills. She also suggested setting a place aside for bills after they have been processed for the Committee to review.

OPEN MEETING TO PUBLIC FOR AGENDA ITEMS

Moved to Open to the Public by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor; Voted unanimously.

George Harris – Chief Fire Company #2

Chief Harris asked about the bill for David Scooch on the Bill List.

Pat Conahey Po Box 61 Fairton

Mr. Conahey asked the Committee to appoint two Deputies to Emergency Management instead of one because two are needed.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd asked about the Leslie Fogg and CRHS bills on the Bill List. He also asked about finding the exact number of students that go to the high school.

Nancy Ridgeway – 522 Irving Ave

Mrs. Ridgeway stated the meeting held on the 8th was in violation. The Committee responded they were aware and would address it.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd asked how many names were sent in for the Planning Board.

John Bennett – 4 George Street

Mr. Bennett asked if the Leslie Fogg bill was for parts or repairs.

Marion Kennedy – 31 Beck Drive

Mr. Kennedy asked how many seats were open for the Environmental Commission.

Moved to Close Public portion by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor; Voted unanimously.

ORDINANCES:

None

RESOLUTIONS:

The Solicitor noted the meeting on January 8, 2013 was not advertised properly so the Resolutions acted upon in that meeting would need to be voted on again.

Resolution 5-2013 A Resolution to Establish Standing Sub-Committees.

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 6-2013 A Resolution to Establish Township Liaisons.

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 7-2013 A Resolution to appoint Conflict and Special Legal Counsel.

Committeeman Don Taylor motioned to table **Resolution #7-2013**. Deputy Mayor Viola Thomas-Hughes seconded the motion.

Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 13-2013 A Resolution to approve the JIF Safety Contract.

Committeeman Don Taylor motioned to table **Resolution #13-2013**. Deputy Mayor Viola Thomas-Hughes seconded the motion.

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 15-2013 A Resolution to appoint members of the Safety Committee for a one year term to expire on December 31, 2013.

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 16-2013 A Resolution to appoint Emergency Management Deputy Coordinators for the year 2013. – Patrick Conahey, Johnny Bogen

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 17-2013 A Resolution to appoint a representative to the Cumberland County Utilities Authority for a one year term to expire December 31, 2013. – Al Jones

Moved To Adopt by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 18-2013 A Resolution to appoint a 911 Coordinator – Michelle Behm

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 21-2013 A Resolution to Appoint a Recycling Coordinator. – William Ridgway

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 22-2013 A Resolution to Appoint a Grants Coordinator. – Leo Selb

Moved To Adopt by Committeeman Michael K. Sharp, *There was no second. The Resolution fails.*

Resolution 23-2013 A Resolution to Appoint a Certified Public Works Manager.

Committeeman Don Taylor motioned to table **Resolution #23-2013**. Deputy Mayor Viola Thomas-Hughes seconded the motion.

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 24-2013 A Resolution to appoint Township Engineer. – Fralinger Engineering

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

DISCUSSION: Committeeman Michael K. Sharp mentioned the Township still is currently dealing with issues with Fralinger.

Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 25-2013 A Resolution to appoint a Township Planner. – Fralinger Engineering

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 26-2013 A Resolution to appoint a Township Surveyor. – Fralinger Engineering

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 27-2013 A Resolution to Appoint a Township Storm Water Management Engineer. – Fralinger Engineering

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 28-2013 A Resolution to approve Brown's Pest Control for pest control services.

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 29-2013 A Resolution to Appoint an Animal Control Officer. – Countywide Animal Control

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 30-2013 A Resolution to appoint Animal Shelter Services. - CCSPCA

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 43-2013 A Resolution to appoint members to the Fairfield Township Environmental Commission.

Nomination for Cindy Zirkle or Patrick Conahey

Cindy Zirkle

Committeeman Michael Morton N Committeeman Michael K. Sharp Y
Committeeman Don Taylor N Deputy Mayor Viola Thomas-Hughes N Mayor JoAnne Servais N

The nomination fails.

Pat Conahey

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 44-2013 A Resolution to appoint Class IV Members and Alternates to the Planning/ Zoning Board.

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
The motion moves the two current alternates, Joe Servais and Clifford Hester to Class IV positions.

Joe Servais

Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais A

Clifford Hester

Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Deputy Mayor Viola Thomas-Hughes nominates Kim Wright and Darlene Hadley as alternates.

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 45-2013 A Resolution to recommend Planning/Zoning Board Solicitor for the year 2013. – Salvatore Siciliano

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp N
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 46-2013 A Resolution to appoint Public Defender for the year 2013. –Brendan Kavanaugh

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 47-2013 A Resolution to appoint Prosecutor for the year 2013. Dean Buono

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 48-2013 A Resolution to appoint John Mason as Township Construction Code Official, Electrical and Fire Sub-Code Official, Building Sub-Code Official and Zoning and Construction Code Enforcement Supervisor.

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

REPORTS

SOLICITOR'S REPORT – George Saponaro, Esq.

Mr. Saponaro reported he will be picking up files from the former Solicitor. He also reported that he is reviewing the Griner suit and some of the Tax Appeals. He also provided the Committee with opinions about moving meetings forward.

ADMINISTRATOR'S REPORT – Leo Selb

The Administrator submitted a written report to the Committee. He also spoke about issues with the paving on Coombs and Hartz Drive. He clarified bill amounts charges against the grant for that project and charges to the Township. He also talked about a report of a well being uncapped on the Hepner property. He talked about an inventory of pole lights and a small fire on the back hoe.

NEW BUSINESS

Deputy Mayor Viola Thomas-Hughes talked about recreating a Crime Watch Committee. The Administrator asked the Committee for clarification of Planning/Zoning/Construction secretary hours. The Committee took a voice vote of all in favor of the hours being 16 per week. The Committee decided to table the JIF EPL Liaison discussion until the next work session meeting. The Committee allowed Pat Conahey to speak about what the Resource Officer for Emergency Management does.

APPROVAL OF BILL LIST

Motion to the Payment of Bills as Reflected on the Bill List as Certified as to the Availability of Funds by the Chief Financial Officer by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

OLD BUSINESS

The Mayor stated Mr. Cuesta would be the first one up during the public portion.

The Administrator stated the issues with the Turnout Gear for Fire Company #2 was the requisitions were not filled out properly. Chief Harris stated

APPROVAL OF MINUTES

The Mayor stated some Committee members were present for some of the meetings which minutes were received and some were present for the other meetings. She suggested the minutes be voted on separately from September 11th to November 13, then from November 20th to December 18th.

Motion to approval the Minutes for Regular Action and Executive Session Meetings for September 11, 2012, September 18, 2012, October 9, 2012, October 16, 2012, November 13, 2012

Moved by Committeeman Don Taylor, Seconded by Mayor JoAnne Servais

Committeeman Michael Morton A Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes A Mayor JoAnne Servais Y

November 20, 2012, December 11, 2012 and December 18, 2012.

Deputy Mayor Viola Thomas-Hughes stated she was unsure whether she was present for the meeting on the November 20, 2012. The Mayor suggested it be tabled until it can be determined.

OTHER BUSINESS

The Administrator mentioned a letter received about continuing the consortium with Vineland.

Committeeman Morton motioned the Township stay with the consortium. Deputy Mayor Thomas Hughes seconded the motion. Voted unanimously

The Administrator also mentioned the issues with banking and the courier service. Committeeman Morton motioned the Township stay with the current courier for now and we get quotes. Committeeman Don Taylor seconded the motion. Voted unanimously

Committeeman Taylor also spoke about hours of operation in the Municipal Building.

MEETING OPEN TO THE PUBLIC

Moved to Open to the Public by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor Voted unanimously

Matt Cuesta

Mr. Cuesta talked about the bill he received for escrow. He doesn't agree with the bill.

Ed Kimley – 84 Seabreeze Rd

Mr. Kimley also talked about problems with the Bach bills.

John Bennett – 4 George Street

Mr. Bennett explained the Fire Companies Relief Association to the Committee and gives the Committee pamphlets.

Geneva Griffin – 195 Shoemaker Lane

Ms. Griffin expressed concern there is a business at Block 34 Lot 35 that has never come before the Planning Board.

Nancy Ridgeway – 522 Irving Ave

Mrs. Ridgeway is happy to see members appointed to the Environmental Commission. She said the Commission should be 7 members.

Benjamin Byrd – 368 Fairton Goultown Rd

Mr. Byrd says it seems like the Committee has something personal against the Administrator.

Moved to Close Public portion by Committeeman Michael Morton, Seconded by Deputy Mayor Viola Thomas-Hughes. Voted unanimously

The Mayor called for a 5 minute break.

REMARKS BY COMMITTEE MEMBERS

Committeeman Michael K. Sharp commented he was advised by legal counsel to sign the resolutions that were not signed in 2011 as Ms. Griffin referred to and the personal attacks are unnecessary.

Committeeman Don Taylor stated the grant writer was brought into write grants last year and that Business hours 8:30am – 4:30pm.

Committeeman Michael Morton stated he is glad the Township is working toward fixing problems.

Deputy Mayor Viola Thomas-Hughes stated we need to work together as a Committee.

REMARKS BY MAYOR

Mayor JoAnne Servais spoke about a letter sent to Mr. Long about considering the Township as a place to build the new Vo-tech Center. She also spoke a letter sent to the County about repairing the bridge on Main Street. She spoke about bill for the street lights. She also thanked the public for attending.

Deputy Mayor Thomas-Hughes asked to reopen the vote on the minutes for November 20th to December 18th.

Motion to approval the Minutes for Regular Action and Executive Session Meetings for November 20, 2012

Moved by Committeeman Don Taylor, Seconded by Mayor JoAnne Servais

Committeeman Michael Morton A Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes A Mayor JoAnne Servais Y

Motion to approval the Minutes for Regular Action and Executive Session Meetings for December 11, 2012 and December 18, 2012.

Moved by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor

Committeeman Michael Morton A Committeeman Michael K. Sharp N

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais A

EXECUTIVE SESSION

Resolution 49-2013 A Resolution to Move adjourn into Executive Session from which the public be excluded to discuss issues involving matters as permitted by the Open Public Meetings Act, Chapter 231 relating to: Potential Litigation, Personnel

Minutes will be kept and once the matter(s) no longer require confidentially, the minutes will be made public and upon completion, the Committee will return to the Public Session and action may be taken.

Moved To Adopt by Committeeman Michael Morton, Seconded by Committeeman Don Taylor; Voted unanimously

Out of Executive Session 11:29pm.

Moved to close Executive Session and Return to Public Session by Committeeman Don Taylor, Seconded by Committeeman Michael Morton; Voted unanimously.

ADJOURNMENT

Moved to Adjourn by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Michael Morton; Voted unanimously.

ADJOURNED 11:30pm.

Approved by the Township Committee at a Public Meeting held on February 19, 2013.
Vote: MM Y, MS Y, DT Y, VTH Y JS Y; 5-0-0

Carla Smith
Carla Smith, Acting Municipal Clerk