

**FAIRFIELD TOWNSHIP COMMITTEE
WORK/ACTION SESSION MEETING MINUTES
January 8, 2013
7:00 PM**

CALL TO ORDER

Mayor JoAnne L Servais called the meeting to order and read the OPEN PUBLIC MEETINGS ACT statement at 7:00pm.

SALUTE TO THE FLAG

Mayor JoAnne L Servais led the Flag Salute.

ROLL CALL

All present.

Doug Burry, Esq. was present for the Solicitor George Saponaro who was excused.

OPEN MEETING TO PUBLIC FOR AGENDA ITEMS

The Mayor opened the meeting to the public for comments on Agenda items only.

George Harris – Chief Fire Company #2

Chief Harris asked about the Fire Official position and the turnout gear.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd suggested the Committee look into the cost of the Animal Control Officer due to he can not testify in Court.

Pat Conahey Po Box 61 Fairton

Mr. Conahey asked if the Committee had a list of people of who they were considering appointing. He also asked if the Committee had come to a decision for time restrictions on public comments in the meetings. He asked the Committee to consider naming an Emergency Resource Officer. He also suggested the Economic Development Committee work on the Business License Ordinance.

Committeeman Sharp asked who was sitting in for the Solicitor and made objections.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd asked if the meeting was legal with George not being present.

Dennis Pierce – 203 Clarks Pond Rd

Mr. Pierce asked about the items from the old school.

Pat Conahey Po Box 61 Fairton

Mr. Conahey also expressed his concern about the appointments to Emergency Management.

Moved to Close Public portion by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

ORDINANCES:

None

RESOLUTIONS:

Mayor Servais suggested only taking action on the Resolutions that needed to be done immediately.

Committeeman Don Taylor motioned to table the following Resolutions:

- **Resolution 5-2013 A Resolution to Establish Standing Sub-Committees.**
- **Resolution 6-2013 A Resolution to Establish Township Liaisons.**
- **Resolution 7-2013 A Resolution to appoint Conflict and Special Legal Counsel.**
- **Resolution 13-2013 A Resolution to approve the JIF Safety Contract.**
- **Resolution 15-2013 A Resolution to appoint members of the Safety Committee for a one year term to expire on December 31, 2013.**
- **Resolution 17-2013 A Resolution to appoint a representative to the Cumberland County Utilities Authority for a one year term to expire December 31, 2013.**
- **Resolution 18-2013 A Resolution to appoint a 911 Coordinator**
- **Resolution 21-2013 A Resolution to Appoint a Recycling Coordinator.**
- **Resolution 22-2013 A Resolution to Appoint a Grants Coordinator.**
- **Resolution 23-2013 A Resolution to Appoint a Certified Public Works Manager.**
- **Resolution 24-2013 A Resolution to appoint Township Engineer.**
- **Resolution 25-2013 A Resolution to appoint a Township Planner.**
- **Resolution 26-2013 A Resolution to appoint a Township Surveyor.**

- **Resolution 27-2013 A Resolution to Appoint a Township Storm Water Management Engineer.**
- **Resolution 28-2013 A Resolution to approve Brown's Pest Control for pest control services.**
- **Resolution 29-2013 A Resolution to Appoint an Animal Control Officer.**
- **Resolution 30-2013 A Resolution to appoint Animal Shelter Services.**
- **Resolution 43-2013 A Resolution to appoint members to the Fairfield Township Environmental Commission.**

Deputy Mayor Viola Thomas-Hughes seconded the motion.

Committeeman Michael Morton Y Committeeman Michael K. Sharp N

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 16-2013 A Resolution to appoint Emergency Management Deputy Coordinators for the year 2013. – Patrick Conahey

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 44-2013 A Resolution to appoint Class IV Members and Alternates to the Planning/ Zoning Board. – Joe Servais, Clifford Hester-Class IV Members; Kim Wright, Willie White - Alternates

Moved To Adopt by Committeeman Don Taylor, Seconded by

Committeeman Sharp asked the Acting Clerk if other names had been submitted other than the ones nominated.

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 45-2013 A Resolution to appoint Planning/Zoning Board Solicitor for the year 2013. – Salvatore Siciliano

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton

Committeeman Michael Morton Y Committeeman Michael K. Sharp N

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 46-2013 A Resolution to appoint Public Defender for the year 2013.

–Brendan Kavanaugh

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton

Committeeman Michael Morton Y Committeeman Michael K. Sharp N

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 47-2013 A Resolution to appoint Prosecutor for the year 2013. – Dean Buono

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp N

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Resolution 48-2013 A Resolution to appoint John Mason as Township Construction Code Official, Electrical and Fire Sub-Code Official, Building Sub-Code Official and Zoning and Construction Code Enforcement Supervisor.

Moved To Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

REPORTS

SOLICITOR'S REPORT

Doug Burry reported files were still being received from the former Solicitor Cresse & Carr.

ADMINISTRATOR'S REPORT – Leo Selb

The Administrator reported he forwarded the RFP for banking. He also got a landfill report from Bach Engineering. He also is still waiting on budgets from some departments. Also contracts are needed from all professionals.

NEW BUSINESS

The Committee voted on Approval of Blue Light Permits for Vincent Ridgway and Joseph Johnson, Jr., with a voice vote all 5 ayes. The Administrator reported on the inspection of the tanks and EJIF Report for Secondary Containment. He also said the CFO would be giving a presentation on Bill Cut off/Voucher dates and Purchasing Process. He also mention there needed to be a reappointment of the JIF EPL Liaison. He stated the forms were complete for FEMA/JIF money for Hurricane Sandy. He also mentioned setting a Policy on Time Restrictions on Public Comments.

REVIEW OF BILL LIST

The Committee reviewed the Bill List submitted by the CFO.

REVIEW OF MINUTES

The Committee reviewed the Minutes for Regular Action and Executive Session Meetings for September 11, 2012, September 18, 2012, October 9, 2012, October 16, 2012, November 13, 2012, November 20, 2012, December 11, 2012 and December 18, 2012.

OLD BUSINESS

The Administrator reported roof replacement was complete and that there was one bad spot found. He also talked about turnout gear for Fire Company #2. Chief Harris indicated seven sets are needed. The Administrator asked it be put on the agenda for next week. The Administrator also said the Township has approval for Items from old school. He said the new Fire Official would be making a presentation to the Committee about Shared Services. He talked about Atlantic City Electric Bill street light issues were still being taken care of. He also reported Hyman's Tax Bill had been paid. He also mentioned repair of OEM Vehicle door.

OTHER BUSINESS

Committeeman Sharp asked if it was appropriate for to vote on a matter where a family member is being appointed.

Committeeman Taylor expressed concern about employees working after business hours.

MEETING OPEN TO THE PUBLIC

Moved to Open to the Public by Committeeman Don Taylor, Seconded by Committeeman Michael Morton
Committeeman Michael Morton Y Committeeman Michael K. Sharp Y
Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Pat Conahey PO Box 61 Fairton

Mr. Conahey clarifies what happened to the OEM vehicle and why it needs to be repaired.

Charles Pierce – 431 Fairton-Millville Rd

Mr. Pierce asked about if there is a mold problem in the building.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd asked about the salary of the of Planning Board Solicitor per meeting and public defender and prosecutor's salaries.

Geneva Griffin – 195 Shoemaker Ln

Ms. Griffin asked about the unsigned resolutions for 2011. She also state there is a problem with the permanent records.

Dennis Pierce – 203 Clarks Pond Rd

Mr. Pierce said let's try to keep business in the Township.

Moved to Close Public portion by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

Committeeman Morton thanked the employees of the Township and those who came out to the meeting to make sure things get done. He also thanked each Committeeman for their dedication.

EXECUTIVE SESSION

Resolution 49-2013 A Resolution to Move adjourn into Executive Session from which the public be excluded to discuss issues involving matters as permitted by the Open Public Meetings Act, Chapter 231 relating to: Potential Litigation, Personnel

Minutes will be kept and once the matter(s) no longer require confidentially, the minutes will be made public and upon completion, the Committee will return to the Public Session and action may be taken.

Moved To Adopt by Committeeman Michael Morton, Seconded by Deputy Mayor Viola Thomas-Hughes.

Committeeman Michael Morton Y Committeeman Michael K. Sharp Y

Committeeman Don Taylor Y Deputy Mayor Viola Thomas-Hughes Y Mayor JoAnne Servais Y

Out of Executive Session 9:39pm.

Moved to close Executive Session and Return to Public Session by Committeeman Don Taylor, Seconded by Committeeman Michael Morton; Voted unanimously.

Deputy Mayor Thomas- Hughes reminded the Committee about the training class on January 29.

ADJOURNMENT

Moved to Adjourn by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor; Voted unanimously.

ADJOURNED 9:41pm.

Approved by the Township Committee at a Public Meeting held on February 19, 2013.
Vote: MM Y, MS Y, DT Y, VTH Y JS Y; 5-0-0

Carla Smith
Carla Smith, Acting Municipal Clerk