

**FAIRFIELD TOWNSHIP COMMITTEE  
ACTION MEETING MINUTES**

**June 18, 2013**

**7:00 PM**

**CALL TO ORDER**

Deputy Mayor Viola Thomas-Hughes called the meeting to order and read the OPEN PUBLIC MEETINGS ACT statement at 7:00pm.

**SALUTE TO THE FLAG**

Deputy Mayor Viola Thomas-Hughes led the Flag Salute.

**ROLL CALL**

All Committee Members present with the exception of Mayor JoAnne L. Servais who was excused. Committeeman Sharp arrived at approximately 7:04pm. Doug Burry, Esq. sat in for the Solicitor, George Saponaro, Esq.

**PRESENTATIONS**

Michael Zumpino of Triad Associates gave a presentation to the Committee about grant writing. Triad Associates is a grant writing firm. The fee for Triad Associates services would be \$200 per month. They would meet monthly with the Committee to review available grants. Mr. Zumpino also made the Committee aware of a DCA meeting on the 20<sup>th</sup> of June for the small cities grant and asked to represent Fairfield at a no cost. He said if no one came to represent the Township the Township could not apply for the small cities grant.

***Committeeman Michael Morton made a motion to allow Triad Associates to represent Fairfield Township at the DCA meeting. Committeeman Taylor seconded the motion.***

Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**OPEN MEETING TO PUBLIC FOR AGENDA ITEMS**

Moved to Open to the Public by Committeeman Don Taylor, Seconded by Committeeman Michael Morton; Voted unanimously.

Joan Egerton – 34 Foxtail Ln

Mrs. Egerton read a letter from the Fairfield Township Environmental Commission supporting Resolution 93-2013.

Cynthia Zirkle – 24 Back Neck Rd

Mrs. Zirkle asked the Committee to put their support behind Resolution 93-2013.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd asked what exactly would Resolution 93-2013 do for the Township. He also asked if the Dog Ordinance come from the Animal Control Officer or a resident. He asked about what was being done about Thomas Drive. He asked about the Solicitor's bill for the month and how much was budgeted for the Solicitor for the year. He also said asked the Committee to really look into Triad Associates before making a decision on whether or not to hire them.

Ernest Zirkle – 24 Back Neck Rd

Mr. Zirkle asked for a copy of the 2012 Audit.

Nancy Ridgeway – Irving Avenue

Ms. Ridgeway asked if the Ordinances were advertised and she also asked about if Buirch Lane was a Township road

Moved to Close Public portion by Committeeman Michael Morton, Seconded by Committeeman Don Taylor; Voted unanimously.

**ORDINANCES:**

**Ordinance #2-2013 Second Reading by and Passage A Bond Ordinance for the Purchase of Fire Truck**

*Committeeman Michael Morton recuses himself.*

Motion to Open for Public hearing by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes

Committeeman Michael K. Sharp   Y   Committeeman Don Taylor   Y    
Deputy Mayor Viola Thomas-Hughes   Y  

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd asked the Committee what personal research did the Committee do on the Fire Trucks. Committeeman Taylor said the information was based on that given in the original bid process. Deputy Mayor Thomas-Hughes said she relied on information that was given by the

firemen. Committeeman Sharp said he sent the specs out to demo companies. He said he the Township should have used an outside entity to determine the necessity of the Township. He said he found one in his research that was \$300,000. He also mentioned Fire Company #1 will need a fire truck also and an ambulance. He said the Township needs an overall plan.

Cynthia Zirkle – 24 Back Neck Rd

Mrs. Zirkle agreed with Committeeman Sharp about needing an overall plan. She also asked since the Committee didn't have enough votes for the Ordinance to pass, why would they introduce and advertise the Ordinance again.

Geneva Griffin – 195 Shoemaker Lane

Ms. Griffin said the fire truck is much needed and that the Township would not save money by being cheap. She said the City of Bridgeton just purchased 3 truck and none of them were under \$500,000.

Dennis Pierce – 203 Clarks Pond Rd

Mr. Pierce said the Bridgeton had got a grant. He also said the Committee should see what the repair cost would be.

Nancy Ridgeway – Irving Avenue

Ms. Ridgeway asked would the Township be borrowing money form itself.

Motion to Close for Public hearing by Committeeman Don Taylor, Seconded by Committeeman Michael K. Sharp; Voted unanimously.

Moved to Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes  
Committeeman Michael K. Sharp   N    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

*Ordinance #2-2013 fails.*

*Committeeman Morton returns to the deist.*

**Ordinance #3-2013 Second Reading by and Passage of An Ordinance To Modify Sections Of The General Licensing Ordinance Of The Township Of Fairfield**

Motion to Open for Public hearing by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

*There were no comments from the public.*

Motion to Close for Public hearing by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Don Taylor, Voted unanimously.

Moved to Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton  
Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**Ordinance #4-2013 Second Reading by and Passage of An Ordinance To Modify Licensing And Regulation Of Dogs**

Motion to Open for Public hearing by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

Benjamin Byrd – 368 Fairton-Gouldtown Rd

Mr. Byrd said he believed the Animal Control Officer showed favoritism to get his contract renewed for this year. He said the Animal Control Officer wants the Township to follow state law but he did not follow the law when he testified in Court. The Administrator said he believed Mr. Byrd's complaint was separate from the Ordinance #4-2013.

Russell Pierce – 376 Fairton Gouldtown Rd

Mr. Pierce said the Animal Control Officer was hired the year before the incident happened.

Nancy Ridgeway – Irving Avenue

Ms. Ridgeway asked what is the monetary amount for a violation. The Deputy Mayor responded \$500 fine and/or 90 days in prison.

Ernest Zirkle – 24 Back Neck Rd

Mr. Zirkle said the ordinance was an improvement on what was done in the past. He also said doing a census was costly. He also said however there are reported cases of rabies in Cumberland County.

Russell Pierce – 376 Fairton Gouldtown Rd  
Mr. Pierce said the Court approved his fence.

Cynthia Zirkle – 24 Back Neck Rd  
Mrs. Zirkle said when an Ordinance is adopted you must follow it. She also asked was the money budgeted to follow this Ordinance.

Geneva Griffin – 195 Shoemaker Lane  
Ms. Griffin said the money used to be in the Dog Account and the same people voted to have the money transferred out of the account. She also said she would look into to see if the State mandates a census. She said it used to be between two and five years. She also mentioned people would rather see the Committee fail  
Motion to Close for Public hearing by: Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

Moved to Adopt by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes  
Committeeman Michael Morton   A   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**RESOLUTIONS:**

**Resolution 87-2013 A Resolution By The Members Of The Fairfield Township Committee Authorizing The Issuance Of Business License for Big Boyz Grill Master**

Moved To Adopt by Committeeman Michael Morton, Seconded by Committeeman Don Taylor  
Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**Resolution 88-2013 A Resolution By The Members Of The Fairfield Township Committee Renewing Plenary Retail Consumption License No. 0605-33-003-002, Issued To Terrigno's Fairfield Inn, LLC**

Moved To Adopt by Committeeman Michael Morton, Seconded by Committeeman Don Taylor  
Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**Resolution 89-2013 A Resolution By The Members Of The Fairfield Township Committee Renewing Plenary Retail Consumption License No. 0605-33-001-003, Issued To Milmer Corporation**

Moved To Adopt by Committeeman Michael Morton, Seconded by Committeeman Don Taylor  
Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**Resolution 90-2013 A Resolution By The Members Of The Fairfield Township Committee Renewing Plenary Retail Consumption License No. 0605-33-002-005, Issued To Toad Fish Bar And Grill, LLC**

This Resolution was tabled. The Acting Clerk is currently waiting on Clearance from NJ Division of Alcohol and Beverage Control.

**Resolution 91-2013 A Resolution By The Members Of The Fairfield Township Committee Agreeing to Continue a Consortium with the City of Vineland, City of Millville, the City of Bridgeton, the Township of Pittsgrove and the Borough of Elmer for the Purpose of Receiving Home Entitlements Funds**

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael Morton  
Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**Resolution 93-2013 A Resolution By The Members Of The Fairfield Township Committee Supporting Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland and Historic Sites in New Jersey**

Moved To Adopt by Committeeman Michael K. Sharp, Seconded by Deputy Mayor Viola Thomas-Hughes

Discussion: The Administrator explained the resolution again and says the Township may be penalizing ourselves by not supporting resolutions like this. Cynthia Zirkle was allow to also explain the resolution.

Mrs. Zirkle said if the Committee supports SR138 state owned land would be maintained.

Committeeman Michael Morton   N   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   N   Deputy Mayor Viola Thomas-Hughes   Y  

*Resolution 93-2013 fails.*

**Resolution 94-2013 A Resolution By The Members Of The Fairfield Township Committee Approving Volunteer Fire Co. No. 2 Highway Coin Drops For June 29, 2013/Rain Date: July 6, 2013 September 21, 2013/Rain Date: September 28, 2013 State Highway (Route 49 & Route 553) And The County Highways, Routes 553, 670, 675 (5 Points Area).**

*Committeeman Morton recuses himself.*

Moved To Adopt by Committeeman Michael K. Sharp, Seconded by Committeeman Don Taylor  
Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

*Committeeman Morton returns to the deist*

**Resolution 95-2013 A Resolution By The Members Of The Fairfield Township Committee Approving The Annual Audit Pursuant To N.J.S.A. 40a:5-4**

Moved To Adopt by Committeeman Don Taylor, Seconded by Committeeman Michael K. Sharp  
Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**REPORTS**

**SOLICITOR'S REPORT** – Doug Burry, Esq.

The Solicitor had nothing to be read into the record.

**ENGINEER'S REPORT** - Bob Mulford - Fralinger Engineering

There was no Engineer's Report

**ADMINISTRATOR'S REPORT** – Leo Selb

The Administrator did not give a report.

**NEW BUSINESS**

The Administrator talked about road opening permits process and that changes would have to be made to the Township's current Ordinance.

He also talked about putting the question on the ballot in the General Election to increase the LOSAP fees.

**APPROVAL OF BILL LIST**

Motion to approve the Payment of Bills as Reflected on the Bill List as Certified as to the Availability of Funds by the Chief Financial Officer.

Committeeman Sharp objected to the Solicitor's bill for the month. He said a majority if the budget for the year has been spent.

Moved by Committeeman Don Taylor, Seconded by Committeeman Michael Morton

Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**OLD BUSINESS**

Deputy Mayor Thomas-Hughes asked for a resolution for next month to establish a Crime Watch Committee. The Administrator talked about prices and vendors for surveillance cameras.

***Resolution #100-2013 Deputy Mayor Thomas-Hughes made a motion for a resolution for Thomas Drive. Committeeman Taylor seconded the motion.***

Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   N    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

**APPROVAL OF MINUTES**

Motion to approve the minutes Work Session, Regular Action, and Executive Session Meetings for April 16, 2013, May 14, 2013, May 21, 2013, and May 28, 2013. (with corrections)

Moved by Committeeman Don Taylor, Seconded by Committeeman Michael Morton

Committeeman Michael Morton   Y   Committeeman Michael K. Sharp   Y    
Committeeman Don Taylor   Y   Deputy Mayor Viola Thomas-Hughes   Y  

Deputy Mayor Thomas Hughes went back to old business to discuss the Bach Escrow Bill. The Administrator explained the bill from 2010 from Bach with the startup of the master plan

**OTHER BUSINESS**

None

**MEETING OPEN TO THE PUBLIC**

Moved to Open to the Public by Committeeman Don Taylor, Seconded by Deputy Mayor Viola Thomas-Hughes; Voted unanimously.

Russell Pierce – 376 Fairton Gouldtown Rd

Mr. Pierce talked about the public boat ramp if the state has responded to the request.

Nancy Ridgeway – Irving Avenue

Ms. Ridgeway suggested the public get a copy of the Treasurer's Monthly report.

Cynthia Zirkle – 24 Back Neck Rd

Mrs. Zirkle asked about if there was a line item in budget for matching grants this year. She also said if that was taken out how would the Committee subsidized having a grant writer. She suggested the Committee look at the entire Township.

Mary Walinsky – 19 Fairton- Cedarville Rd

Mrs. Walinsky talked about problem with the conditions of some of the County roads in the Township especially around the post office and Fairton Cedarville Road.

Russell Pierce – 376 Fairton Gouldtown Rd

Mr. Pierce asked who maintains the Township's right of way on Gould Avenue.

Virginia LeMatty – 9 LeMatty Way

Mrs. LeMatty asked about covers on trash at the landfill. She also asked the Committee to address concerns the conditions on Main Street.

Moved to Close Public portion by Committeeman Michael Morton, Seconded by Committeeman Don Taylor; Voted unanimously.

**REMARKS BY COMMITTEE MEMBERS**

Committeeman Sharp stated he makes constructive decisions and he has nothing to gain. Committeeman Taylor said the money spent \$98,000 a year for one employee and there were no concerns about money.

Committeeman Morton thanked the public for coming out. He also said interest groups in the Township encourage open dialogue.

Deputy Mayor Thomas-Hughes said the Township needs to utilize County. She also said some Township businesses are violating the Township's policy and the Township should show no favoritism.

**EXECUTIVE SESSION**

**Resolution 96-2013 A Resolution to Move adjourn into Executive Session from which the public be excluded to discuss issues involving matters as permitted by the Open Public Meetings Act, Chapter 231 relating to: Litigation, Personnel**

Minutes will be kept and once the matter(s) no longer require confidentially, the minutes will be made public and upon completion, the Committee will return to the Public Session and action may be taken.

Moved To Adopt by Committeeman Michael Morton, Seconded by Committeeman Don Taylor; Voted unanimously.

Out of Executive Session 10:04 pm.

Moved to close Executive Session and Return to Public Session by Committeeman Don Taylor, Seconded by: Committeeman Michael K. Sharp; Voted unanimously

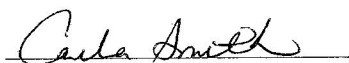
**ADJOURNMENT**

Moved to Adjourn by Deputy Mayor Viola Thomas-Hughes, Seconded by Committeeman Michael Morton; Voted unanimously

ADJOURNED 10:05 pm.

Approved by the Township Committee at a Public Meeting held on October 15, 2013.

Vote: MM Y, MS Y, DT Y, VTH Y, JS (A); 4-0-1



Carla Smith, Acting Municipal Clerk