

FAIRFIELD TOWNSHIP COMMITTEE  
WORKSESSION / ACTION MEETING  
FEBRUARY 1, 2017

CALL TO ORDER

Mayor Byrd called the meeting to order at 7:00 p.m.

Mayor Byrd read the OPMA Statement into the record as follows:

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting of the Fairfield Township Committee shall come to order. The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meeting of the public bodies at which any business affecting their interests are discussed or acted upon. This meeting held on this 1<sup>st</sup> day of February, 2017 at the Fairfield Municipal Building in Fairton New Jersey is held pursuant to notice of date, time and place of same having been submitted to The South Jersey Times, The Daily Journal, and The Press of Atlantic City on January 11, 2017 and also duly posted on the bulletin board in the lobby of the Township Hall.

SALUTE TO THE FLAG / MOMENT OF PRAYER

Mayor Byrd led the flag salute followed by a moment of prayer given by Deputy Mayor Pierce.

ROLL CALL

The following roll call was recorded as follows:

Committeeman Manson; present; Deputy Mayor Pierce; present and Mayor Byrd, present.

Mayor Byrd announced into the record that both Committeeman Clark and Committeeman Gonzalez are excused tonight due to schedule conflict. Mayor Byrd asked the Township Committee if they had any objections. There were none indicated.

ALSO PRESENT:

Township Administrator Surrency, Administrative Assistant Wymbs, Township Solicitor Carr and Township Clerk Gonzales.

Mayor Byrd read the following into the record:

APPROVAL OF MINUTES

REGULAR ACTION MEETING JANUARY 18, 2017  
CLOSED SESSION MEETING JANUARY 18, 2017

Mayor Byrd asked the Township Committee if they had any questions on the minutes. There were none. Mayor Byrd entertained a motion to approve the minutes of the Regular and Closed Session of January 18, 2017.

Deputy Mayor Pierce moved to approve the minutes as written seconded by Committeeman Manson.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

REVIEW OF BILL LIST PROVIDED BY CFO

Mayor Byrd asked the Township Committee if they had any questions on the bill list provided by the Chief Financial Officer. There were none indicated.

ORDINANCES FOR INTRODUCTION (FIRST READING)

There were none.

ORDINANCES FOR PUBLIC HEARING (SECOND READING)

There were none.

Mayor Byrd read the Public Comment on Current Agenda Items Only as follows:

PUBLIC COMMENT ON CURRENT AGENDA ITEMS ONLY

In order for the Committee to conduct the business of the Township in the most productive manner possible, meeting attendees will be given five (5) minutes, all inclusive to comment on any agenda item(s) without comment or question from the Committee, but only on items specified on the agenda listed for the current meeting. Please step up to the microphone at the appropriate time, and state your name and address for the record.

Mayor Byrd entertained a motion to open the Public Comment on Current Agenda Items Only.

Deputy Mayor Pierce moved and seconded by Committeeman Manson. Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd yes.

There were no comments issued. Mayor Byrd entertained a motion to close the Public Comment on Current Agenda Items Only.

Deputy Mayor Pierce moved and seconded by Committeeman Manson. Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

#### RESOLUTIONS

##### RESOLUTION 51 - 2017

##### A RESOLUTION OF APPROPRIATION RESERVE TRANSFER

Deputy Mayor Pierce moved to adopt Resolution No. 51 - 2017 seconded by Committeeman Manson.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

##### RESOLUTION NO. 52 - 2017

##### A RESOLUTION OF FAIRFIELD TOWNSHIP, CUMBERLAND COUNTY AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS IN THE AMOUNT OF \$901,774.31

Committeeman Manson moved to adopt Resolution No. 52 - 2017 seconded by Deputy Mayor Pierce.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

##### RESOLUTION NO. 53 - 2017

##### A RESOLUTION OF FAIRFIELD TOWNSHIP, CUMBERLAND COUNTY AUTHORIZING TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF HOLLY WAY

Committeeman Manson moved to adopt Resolution No. 53 - 2017 seconded by Deputy Mayor Pierce.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

##### RESOLUTION NO. 54 - 2017

##### A RESOLUTION OF FAIRFIELD TOWNSHIP, COUNTY OF CUMBERLAND AUTHORIZING TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF COOMBS DRIVE

Committeeman Manson moved to adopt Resolution No. 54 - 2017 seconded by Deputy Mayor Pierce.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

##### RESOLUTION NO. 55 - 2017

##### A RESOLUTION AUTHORIZING INTERLOCAL SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF UPPER DEERFIELD AND FAIRFIELD TOWNSHIP WITH RESPECT TO THE PROVISION OF CONSTRUCTION CODE SERVICES

Deputy Mayor Pierce moved to adopt Resolution No. 55 - 2017 seconded by Committeeman Manson.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

##### RESOLUTION NO. 56 - 2017

##### A RESOLUTION APPOINTING FRALINGER ENGINEERING TO PERFORM METHANE MONITORING QUARTERLY SAMPLING IN ACCORDANCE WITH THE CURRENT NJDEP METHANE MONITORING REQUIREMENTS FOR ALL FOUR QUARTERS OF 2017 (FAIRFIELD TOWNSHIP LANDFILL, LUMMISTOWN ROAD, BLOCK 36, LOTS 79 & 80)

Deputy Mayor Pierce moved to adopt Resolution No. 56 - 2017 seconded by Committeeman Manson.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

#### OLD BUSINESS

Mayor Byrd asked the Township Committee if they had any Old Business to discuss or report. There were none indicated.

#### NEW BUSINESS

##### IMPLEMENTATION PUBLIC WORKS DAILY WORK ORDERS

Mayor Byrd announced the Public Works Daily Work Orders to be utilized by the Public Works Department. He asked the Township Committee if they had any questions on the daily work orders.

There were none indicated.

Mayor Byrd announced that the Public Works Daily Work Orders will be utilized beginning tomorrow.

Mayor Byrd asked the Township Committee if they had any New Business to discuss or report. There were none indicated.

Mayor Byrd read the Public Comment into the record as follows:

PUBLIC COMMENT

The Committee welcomes participation of interested organizations and individuals during work session/action regular/action and special meetings. However, in order to conduct the business of the Township in the most productive manner possible, attendees will be given five (5) minutes, all inclusive, including all dialogue, questions and responses from both the speaker and the Committee for the designated public portion of the meeting. There may be no transference of a speaker's time to other attendees. Please step up to the microphone at the appropriate time, and state your name and address for the record.

Mayor Byrd entertained a motion to open the Public Comment.

Deputy Mayor Pierce moved and seconded by Committeeman Manson. Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

Wendell Lloyd, Gouldtown Signage Committee appeared and read into the record an open letter to the Mayor regarding the Gouldtown Signage Committee pursuit of seven (7) directional signs. In their letter to the Mayor they provided some specifics about their request for the said signs to aid the Township in pursuance of the matter with Congressman LoBiondo.

Mayor Byrd advised Mr. Lloyd to allow the Township Committee to review the contents of open letter and try to revisit the matter at the next scheduled meeting.

R. Darryl Davis, P.O. Box 33, Bridgeton and former Township Administrator appeared and indicated that he received his severance pay however he has not received his seven (7) days of vacation pay that is due to him. He indicated that it's been well over a year that he has been requesting his vacation pay and indicated that if he did not hear back from the Township by the close of business day on Monday that he will institute an action on the Township's Chief Financial Officer and the Township of Fairfield.

Nancy Ridgway, 582 Irving Avenue appeared to inquire on the 2016 Recycling Grant. It was indicated to Ms. Ridgway that he Township has not received 2016 yet.

Ms. Ridgway also indicated that at the last Township Committee Meeting the Township Committee entered into Closed Session and convened back into Opens Session and that there was mentioned the hiring of a part time Code Enforcement/Housing and Noise Ordinance Officer and that it was also stated into the record the Pension/Payroll Clerk would check in to the pension.

At this time, Township Carr stated for the record a concern was raised by the applicant regarding his present pension how it would affect him if he was to take the positon. Ms. Ridgway thanked the Solicitor for the clarification because she was under the impression that part time employees are not entitled to pension plans.

Geneva Griffin, Shoemaker Lane appeared to inquire on the status of her Civil Action Demand Replevin & Return Cost for Illegal Sale of Land filed on October 28, 2015 against Fairfield Township. Ms. Griffin seeks and demands a total reimbursement in the amount of \$28,840.65.

There being no further comments, Mayor Byrd entertained a motion to close the Public Comment.

Deputy Mayor Pierce moved and seconded by Committeeman Manson. Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

Mayor Byrd announced that this concludes the meeting and entertained a motion to enter into Executive Session pursuant to Resolution No. 57 - 2017 for the purpose of discussing the Administrator and that no action is anticipated.

RESOLUTION NO. 57 - 2017  
A RESOLUTION AUTHORIZING COMMITTEE TO ENTER INTO EXECUTIVE SESSION NOT OPEN TO THE PUBLIC PURSUANT TO N.J.S.A. 10:4-12(b)

MATTERS RELATING TO THE EMPLOYMENT RELATIONSHIP N.J.S.A. 10:4-12(b)(8)

Deputy Mayor Pierce moved to adopt Resolution No. 57 - 2017 seconded by Committeeman Manson.  
Roll Call Vote: Manson, yes; Pierce, yes and Mayor Byrd, yes.

The meeting adjourned and the Township Committee is now in Executive Session at 7:28 pm

The Township Committee reconvened into Open Session with all members present at 7:30 p.m.

Township Solicitor announced that the doors are now open and the Township Committee is now in Open Session after having discussed the Administrator's position and evaluation.

COMMITTEE REPORTS / REMARKS  
Committeeman Manson thanked everyone for coming out tonight and that the Township will look into the matters raised tonight.

Deputy Mayor Pierce thanked everyone for coming out tonight and that we will get back to the matters that were brought to their attention tonight.

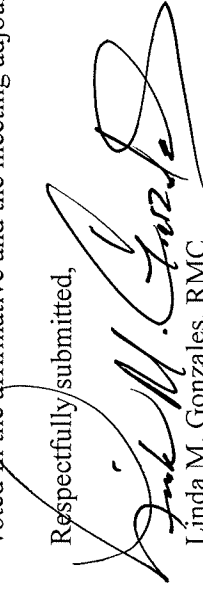
MAYOR'S REPORT / REMARKS  
Mayor Byrd thanked everyone for coming out tonight and that the Township will check on the concerns raised tonight and get back to them.

ADJOURNMENT

There being no further business, Mayor Byrd entertained a motion to adjourn the meeting.

Deputy Mayor Pierce moved to adjourn the meeting seconded by Committeeman Manson. All members voted in the affirmative and the meeting adjourned at 7:31 p.m.

Respectfully submitted,



Linda M. Gonzales, RMC  
Township Clerk