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| **OFFICIAL USE ONLY**  REG # \_\_\_\_\_ FEE \_\_\_\_CHECK NO. \_\_\_\_\_\_ received BY \_\_\_\_\_ dATE PAID \_\_\_\_\_\_\_\_\_\_SCHEDULED INSPECTION DATE(S) **Sales registration fee of $75** includes 1 initial inspection and 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ re-inspection. If/When the property fails a re-inspection.Initial RE-INSPECTION A $75 fee must be paid before additional inspections. |
| **fairfield township Sales/RENTAL INSPECTION form**  |
| PROPERTY ADDRESS: APT# **BLOCK/LOT** |
| OWNERS NAME: OWNERS PHONE NUMBER:  |
| OWNERS ADDRESS:  |
| OCCUPANT: OCCUPANT PHONE NUMBER: |
| (CIRCLE ONE) HOUSE / APARTMENT / TRAILER NUMBER OF BED ROOMS: |
| New Owners Name:  |

 INITIAL RE-INSP INITIAL RE-INSP **OFFICIAL USE ONLY**

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| **ITEMS IN THIS COLUMN ARE CONSIDERED DANGEROUS AND MUST BE CORRECTED IMMEDIATELY!** | DATE\_\_\_\_\_\_\_ | DATE\_\_\_\_\_\_\_\_ |  | DATE\_\_\_\_\_\_ | DATE\_\_\_\_\_\_\_ |

|  |  |  |  |  |  |  |  |  |  |
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| 1. SMOKE DETECTORS **PRESENT**
 | P | F | P | F | 1. WINDOW OPERATION, LOCKS, GLAZING
 | P | F | P | F |
| 1. SMOKE DETECTORS **OPERATING**
 | P | F | P | F | 1. WATER CERTIFICATION
 | P | F | P | F |
| 1. CARBON MONOXIDE DETECTORS **PRESENT**
 | P | F |  P | F | 1. PLUMBING

(PIPES & FIXTURES) | P | F | P | F |
| 1. CARBON MONOXIDE DETECTORS **OPERATING**
 | P | F | P | F | 10. SEWER CERTIFICATION | P | F | P | F |
| 1. FIRE EXSTINGUISHER
 | P | F | P | F | 1. WATER PRESSURE
 | P | F | P | F |
| 1. APPLIANCE VENTING

(EXHAUST FANS) | P | F | P | F | 1. INTERIOR SURFACES
 | P | F | P | F |
| 1. RELIEF VALVE /

FLOOR DSCHARGE | P | F | P | F | 1. DOORS
 | P | F | P | F |
| 1. HAND RAILS
 | P | F | P | F | 1. INTERIOR PAINT

EXTERIOR PAINT | P | F | P | F |
| 1. EMERGENCY 3RD

 FLOOR EXIT  | P | F | P | F | 1. INFESTATION

(MICE, RATS, ROACHES) | P | F | P | F |
| 1. CLEANLINESS,HEALTH ITEMS
 | P | F | P | F | 1. TRASH/GARBAGE CONTAINER
 | P | F | P | F |
| 1. HEATING CERTIFICATION
 | P |  F | P | F | 1. BASEMENT YARD & STORAGE
 | P | F | P | F |
| 1. ELECTRIC

( WIRING RECEPTICLES) | P | F | P | F | 1. ROOF CHIMNEY
 | P | F | P | F |
| 1. ROOF/CHIMEY
 | P | F | P | F | 1. PORCHES, DECKS, STAIRS, RAILING
 | P | F | P | F |

**OFFICIAL USE ONLY**

COMMENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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ANY REPAIRS INDICATED ARE TO BE COMPLETED WITH IN 30 DAYS OF INSPECTION DATE. FAILURE TO COMPLETE THE REPAIRS MAY RESULT IN A COURT APPEARANCE.

FOR MORE INFORMATION OR TO SCHEDULE YOUR RE- INSPECTION, CALL OUR OFFICE

8:30AM -12:30PM, MONDAY - FRIDAY (856) 451-9284 EXT. 304

**THIS NOTICE WILL BECOME A FINAL ORDER UNLESS A WRITTEN REQUEST FOR A HEARING IS FILED WITH THE TOWNSHIP HOUSING OFFICE WITH IN 20 DAYS OF RECIEPT OF THIS NOTICE.**

DATE OF NOTICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ INSPECTOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WATER CERTIFICATION RECEIVED \_\_\_\_\_\_\_\_ SEPTIC CERTIFICATION RECEIVED \_\_\_\_\_\_\_\_\_

*APPROVAL FOR THE YEAR 2017 IS: GRANTED \_\_\_\_\_\_\_ DENIED \_\_\_\_\_\_\_*