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| **OFFICIAL USE ONLY**  REG # \_\_\_\_\_ FEE \_\_\_\_CHECK NO. \_\_\_\_\_\_ received BY \_\_\_\_\_ dATE PAID \_\_\_\_\_\_\_\_\_\_ SCHEDULED INSPECTION DATE(S)  **Sales registration fee of $75** includes 1 initial inspection and 1  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ re-inspection. If/When the property fails a re-inspection.  Initial RE-INSPECTION A $75 fee must be paid before additional inspections. |
| **fairfield township Sales/RENTAL INSPECTION form** |
| PROPERTY ADDRESS: APT# **BLOCK/LOT** |
| OWNERS NAME: OWNERS PHONE NUMBER: |
| OWNERS ADDRESS: |
| OCCUPANT: OCCUPANT PHONE NUMBER: |
| (CIRCLE ONE) HOUSE / APARTMENT / TRAILER NUMBER OF BED ROOMS: |
| New Owners Name: |

INITIAL RE-INSP INITIAL RE-INSP **OFFICIAL USE ONLY**

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| **ITEMS IN THIS COLUMN ARE CONSIDERED DANGEROUS AND MUST BE CORRECTED IMMEDIATELY!** | DATE  \_\_\_\_\_\_\_ | DATE  \_\_\_\_\_\_\_\_ |  | DATE  \_\_\_\_\_\_ | DATE  \_\_\_\_\_\_\_ |

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| 1. SMOKE DETECTORS **PRESENT** | P | F | P | F | 1. WINDOW OPERATION, LOCKS, GLAZING | P | F | P | F |
| 1. SMOKE DETECTORS **OPERATING** | P | F | P | F | 1. WATER CERTIFICATION | P | F | P | F | |
| 1. CARBON MONOXIDE DETECTORS **PRESENT** | P | F | P | F | 1. PLUMBING   (PIPES & FIXTURES) | P | F | P | F | |
| 1. CARBON MONOXIDE DETECTORS **OPERATING** | P | F | P | F | 10. SEWER CERTIFICATION | P | F | P | F | |
| 1. FIRE EXSTINGUISHER | P | F | P | F | 1. WATER PRESSURE | P | F | P | F | |
| 1. APPLIANCE VENTING   (EXHAUST FANS) | P | F | P | F | 1. INTERIOR SURFACES | P | F | P | F | |
| 1. RELIEF VALVE /   FLOOR DSCHARGE | P | F | P | F | 1. DOORS | P | F | P | F | |
| 1. HAND RAILS | P | F | P | F | 1. INTERIOR PAINT   EXTERIOR PAINT | P | F | P | F | |
| 1. EMERGENCY 3RD   FLOOR EXIT | P | F | P | F | 1. INFESTATION   (MICE, RATS, ROACHES) | P | F | P | F | |
| 1. CLEANLINESS,HEALTH ITEMS | P | F | P | F | 1. TRASH/GARBAGE CONTAINER | P | F | P | F | |
| 1. HEATING CERTIFICATION | P | F | P | F | 1. BASEMENT YARD & STORAGE | P | F | P | F | |
| 1. ELECTRIC   ( WIRING RECEPTICLES) | P | F | P | F | 1. ROOF CHIMNEY | P | F | P | F | |
| 1. ROOF/CHIMEY | P | F | P | F | 1. PORCHES, DECKS, STAIRS, RAILING | P | F | P | F | |

**OFFICIAL USE ONLY**

COMMENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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ANY REPAIRS INDICATED ARE TO BE COMPLETED WITH IN 30 DAYS OF INSPECTION DATE. FAILURE TO COMPLETE THE REPAIRS MAY RESULT IN A COURT APPEARANCE.

FOR MORE INFORMATION OR TO SCHEDULE YOUR RE- INSPECTION, CALL OUR OFFICE

8:30AM -12:30PM, MONDAY - FRIDAY (856) 451-9284 EXT. 304

**THIS NOTICE WILL BECOME A FINAL ORDER UNLESS A WRITTEN REQUEST FOR A HEARING IS FILED WITH THE TOWNSHIP HOUSING OFFICE WITH IN 20 DAYS OF RECIEPT OF THIS NOTICE.**

DATE OF NOTICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ INSPECTOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WATER CERTIFICATION RECEIVED \_\_\_\_\_\_\_\_ SEPTIC CERTIFICATION RECEIVED \_\_\_\_\_\_\_\_\_

*APPROVAL FOR THE YEAR 2017 IS: GRANTED \_\_\_\_\_\_\_ DENIED \_\_\_\_\_\_\_*