

OFFICIAL USE ONLY REG # _____ FEE _____ CHECK NO. _____ RECEIVED BY _____ DATE PAID _____
 SCHEDULED INSPECTION DATE(S) _____

Rental registration requires an annual fee of \$75 which includes 1 initial inspection and 1 re-inspection. If/When the property fails a re-inspection, \$75 fee must be paid before additional inspections.

Initial _____ RE-INSPECTION _____

FAIRFIELD TOWNSHIP RENTAL INSPECTION FORM

PROPERTY ADDRESS: _____ APT# _____ BLOCK/LOT _____

OWNERS NAME: _____ OWNERS PHONE NUMBER _____

OWNERS ADDRESS: _____

OCCUPANT: _____ OCCUPANT PHONE NUMBER: _____

(CIRCLE ONE) HOUSE / APARTMENT / TRAILER _____ NUMBER OF BED ROOMS: _____

NAME(S) OF OCCUPANT(S) : _____

OFFICIAL USE ONLY	INITIAL	RE-INSP		INITIAL	RE-INSP
ITEMS IN THIS COLUMN ARE CONSIDERED DANGEROUS AND MUST BE CORRECTED IMMEDIATELY!	DATE	DATE		DATE	DATE
	_____	_____	_____		_____

1. SMOKE DETECTORS PRESENT	P	F	P	F	2. WINDOW OPERATION, LOCKS, GLAZING	P	F	P	F
3. SMOKE DETECTORS OPERATING	P	F	P	F	4. HEATING SYSTEM	P	F	P	F
5. CARBON MONOXIDE DETECTORS PRESENT	P	F	P	F	6. PLUMBING (PIPES & FIXTURES)	P	F	P	F
7. CARBON MONOXIDE DETECTORS OPERATING	P	F	P	F	8. ELECTRIC (WIRING RECEPTICLES)	P	F	P	F
9. FIRE EXSTINGUISHER	P	F	P	F	10. WATER PRESSURE	P	F	P	F
11. APPLIANCE VENTING (EXHAUST FANS)	P	F	P	F	12. INTERIOR SURFACES	P	F	P	F
13. RELIEF VALVE / FLOOR DSCHARGE	P	F	P	F	14. DOORS	P	F	P	F
15. HAND RAILS	P	F	P	F	16. INTERIOR PAINT EXTERIOR PAINT	P	F	P	F
17. EMERGENCY 3 RD FLOOR EXIT	P	F	P	F	18. INFESTATION (MICE, RATES, ROACHES)	P	F	P	F
					19. CLEANLINESS, HEALTH ITEMS	P	F	P	F
					20. TRASH/GARBAGE CONTAINER	P	F	P	F
					21. BASEMENT YARD & STORAGE	P	F	P	F
					22. ROOF, CHIMNEY	P	F	P	F
					23. PORCHES, DECKS STAIRS, RAILINGS	P	F	P	F

OFFICIAL USE ONLY

COMMENTS: _____

ANY REPAIRS INDICATED ARE TO BE COMPLETED WITH IN 30 DAYS OF INSPECTION DATE.
FAILURE TO COMPLETE THE REPAIRS MAY RESULT IN A COURT APPEARANCE.

FOR MORE INFORMATION OR TO SCHEDULE YOUR RE- INSPECTION, CALL OUR OFFICE
8:30AM -12:30PM MONDAY - FRIDAY (856)451-9284 EXT. 304

**THIS NOTICE WILL BECOME A FINAL ORDER UNLESS A WRITTEN REQUEST FOR A HEARING IS
FILED WITH THE TOWNSHIP HOUSING OFFICE WITH IN 20 DAYS OF RECIEPT OF THIS NOTICE.**

DATE OF NOTICE: _____ INSPECTOR: _____

APPROVAL FOR THE YEAR **2019** IS GRANTED _____ DENIED _____