

New Jersey Department of Community Affairs

APPLICATION FOR GRANT FUNDS

STANDARD GRANT COVER SHEET

2025-02292-0517

1. DCA Program to Which Applicant is Applying: Small Cities CDBG 2025			
2. Name of Applicant Agency Fairfield Township			
3. Street Address 70 Fairton-Gouldtown Road P.O. Box 240			
City Fairton	State New Jersey	Zip Code 08320	County Cumberland
4. Official Contact Person Miss Linda Gonzales	Title Township Clerk		Phone number (856) 451-9284
5. Program Contact Person The Honorable Benjamin Byrd	Title Mayor		Phone Number (999) 999-9999
6. Proposed Project/Grant Title ADA Compliance Township Convenience Center/Transfer Station			
Program Type Public facilities: ADA Compliance Township Convenience Center/Transfer Station			
7. Total Cost of the Project \$522,521	8. Requested Amount \$400,000		9. Funds from Other Sources \$122,521
10. Project Location (if Different from Applicant Agency) Fairfield Twp Convenience Center/Transfer Station			
Street Address 70 Fairton-Gouldtown Road P.O. Box 240			
City Fairton	State New Jersey	Zip 08320-0240	Room Number
11. Vendor Number 216000559-99	12. Employer ID 216000559		13. Tax Exempt ID
14. Area(s) Benefiting: Township of Fairfield,			
15. Briefly describe the project for which you are seeking funds. to achieve ADA compliance by modifying existing convenience/transfer station center to facilitate usage by handicapped persons, senior citizens and disabled veterans; establishing a 2nd traffic lane traffic with designated Twp staffing assistance.			

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

☐ Yes ☒ No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? ☐ Yes ☒ No

If yes, please describe:

17. Fiscal Contact Person

Mr. Neil Young

Title

CFO

Phone Number

(856) 451-9284

18. Agency Fiscal Year

1/1 to 12/31

19. Name of CPA Firm Appointed by Grantee

20. **Certification:** The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.

Name and Title of Applicant (Print)

Signature of Applicant

Date of Application

OBJECTIVES

Objective Number: 1

Short Description: Submission of Assurance Items/Matching Funds Cert

Detailed Description
Submission of all assurance items required prior to disbursement of funds including the environmental review record, grant management plan, resolution approving grant management plan, citizen participation plan resolution, fair housing statement, designation of fair housing officer resolution and matching funds certification.

Methods
All assurance items will be submitted to DCA for approval and review within 90 days of grant execution. Financial status reports will be submitted at least quarterly including back-up documentation demonstrating provision of the local match of not less than \$40,000 (10% of grant).

Evaluation
DCA approval of all required assurance items. Financial Status Reports will be submitted at least quarterly including back-up documentation equal to or exceeding 10% of the grant.

Application Program Component: ADA Compliance Township Convenience Center/Transfer Station

OBJECTIVES

Objective Number: 2

Short Description: Plans and Specifications

Detailed Description
Draft plans and specifications including wage determinations and labor standards requirements will be submitted to DCA prior to bidding of project construction for DCA review.

Methods
Submission of plans and specifications for construction project to DCA Program Representative.

Evaluation
DCA approval of biddable plans and specifications.

Application Program Component: ADA Compliance Township Convenience Center/Transfer Station

OBJECTIVES

Objective Number: 3

Short Description: Construction & Labor Standards Compliance

Detailed Description
Township will achieve ADA compliance at its existing convenience/transfer station center to facilitate usage by handicapped persons, senior citizens and disabled veterans by establishing a 2nd traffic lane traffic with designated Twp staffing assistance. Proposed improvements will benefit all handicapped person residing within Fairfield. Fairfield Township will designate a labor standards officer to review labor standards compliance by construction contractors and subcontractors.

Methods
The Township will undertake various improvements and ADA compliance at its existing convenience center/transfer station. The labor standards officer will review certified payrolls, conduct employee interviews and confirm fringe benefits payments.

Evaluation
Submission of Financial Status Reports and back-up documentation to demonstrate expenditure of local match and adequacy of completed improvements. DCA will review certified payrolls and fringe benefits paid at monitoring visits.

Application Program Component: ADA Compliance Township Convenience Center/Transfer Station

Public facilities: ADA Compliance Township Convenience Center/Transfer Station
Fairfield Township

[illegible]

Small Cities CDBG 2025
DESCRIPTION OF TARGET POPULATION

National Objective: Low/Moderate Income Benefit

- | | | |
|---|--|--|
| ☐ 01 Acquisition of Real Property | ☐ 03G Parking Facilities | ☐ 03P Health Facilities |
| ☒ 03 Public Facilities and Improvements (General) | ☐ 03H Solid Waste Disposal Improvements | ☐ 04 Clearance and Demolition |
| ☐ 03A Senior Centers | ☐ 03I Flood Drain Improvements | ☐ 04A Clearance of Contaminated Sites |
| ☐ 03B Handicapped Centers | ☐ 03J Water/Sewer Improvements | ☐ 11 Privately Owned Utilities |
| ☐ 03C Homeless Facilities (Not Operating Costs) | ☐ 03K Street Improvements | ☐ 14A Rehab; Single-Unit Residential |
| ☐ 03D Youth Centers | ☐ 03L Sidewalks | ☐ 14B Rehab; Multi-Unit Residential |
| ☐ 03E Neighborhood Facilities | ☐ 03M Child Care Centers | ☐ 14C Public Housing Modernization |
| ☐ 03F Parks, Recreational Facilities | ☐ 03O Fire Station/Equipment | ☐ Other (explain below) |

Must be an eligible activity as required by the Program

Income information based on -

- ☐ U.S. Census Information
- ☐ Survey information
- ☒ Limited clientele (e.g., seniors, disabled)
- ☐ HUD income guidelines (housing rehab only)

Persons with income between -	Number of Persons	Percentage of Persons	Number of Households (Housing Benefit Only)
0% and 30% of Median Income	0	0	0
31% and 50% of Median Income	0	0	0
51% and 80% of Median Income	792	100	0
L/M Income (0% to 80%) Total	792	100	0
81% and above of Median Income	0	0	0
TOTAL POPULATION:	792	100	0

TOTAL POPULATION NARRATIVE – Describe the population that will benefit from this program.

All handicapped/disabled persons residing in Fairfield Township will benefit from this project. The project will remove architectural barriers in order to make the interior of the municipal building accessible to handicapped/disabled persons.

This Limited Clientele project will thus have 100% benefit to low and moderate income persons. The Township's 2010 population was 5,095 persons as shown by the S1810 Disability Characteristics Table found at US Census' American Fact Finder. That Table shows that 792 persons with a disability reside in Fairfield Township in 2020.

Small Cities CDBG 2025
CENSUS TRACTS & BLOCKS

County Code: 11

☐ Entire Tract

☒ Partial Tract

Census Tract #: 0104.01

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Small Cities CDBG 2025
CENSUS TRACTS & BLOCKS

County Code: 11

☐ Entire Tract

☒ Partial Tract

Census Tract #: 0104.02

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

Block Group #:

**Small Cities CDBG 2025
MATCHING FUNDS/NEEDS & COST**

Describe your proposal, explain why this project is needed and provide an itemized list of activities and costs for small cities funds and the total cost.

Requested Amount: \$400,000.00

Matching Share Percentage: 10

Required Match Amount: \$40,000.00

Small Cities CDBG 2025 MATCHING FUNDS/NEEDS & COST

Fairfield operates a convenience/transfer center at 229 Lummis Mill Road to allow residents the ability to dispose of sanitary waste and recyclable materials. Residents drive to the facility to deposit materials into a trash compactor or recycling containers.

A November 2024 ADA self-assessment prepared by Fralinger Engineering identified ADA non compliance issues at this facility, quoted below:

"The convenience center, which was constructed in the late 1980's, consists of a single lane, elevated facility that residents drive up into to dispose of their waste in a trash compactor and recyclable containers. The residents are required to handle their own waste. The Township employees are only present to operate the trash compaction equipment and direct residents to the appropriate container for different types of bulk materials. It is potential liability should claim be filed by a vehicle owner due to an accidental claim of damage to a vehicle while unloading.

The current single lane configuration results in back up of vehicles entering the facility, at times, all the way to the existing roadway. The entrance area only allows only ten (10) vehicles at a time to enter the elevated platform to dispose of their trash and recyclables before a back up starts. This creates a safety hazard on the roadway as the roadway is only a two-lane street with a small shoulder area.

As presently configured, any person with mobility problems is presented with insurmountable difficulties in trying to use the Convenience Center. First, they must get out of their vehicle and haul household waste, and recyclable materials to individual receptacles. Anyone using a wheelchair, walker or cane will find this difficult. During wet or snowy conditions, there is also a falling hazard for persons with mobility problems. Due to long lines that form at the Convenience Center, any person with mobility problems will be keenly aware that they are holding up the line and are more prone to injure themselves. Anyone using a wheelchair would need to unload their wheelchair, make numerous trips to and from their vehicle and then replace their wheelchair into the vehicle before departing. While this is happening, the line of vehicles would spill out onto a two-lane street creating a traffic hazard. Any time more than ten (10) vehicles are in line waiting traffic will spill out onto the two- lane street.

The arrangement of disposal containers requires two separate stops by a driver. The first one they must exit their vehicle to dispose of their trash. They must then reenter their vehicle, stop again, exit their vehicle and dispose of their recyclables. A disabled person with cane, walker or even wheelchair must get out of their vehicle each time to dispose of their items. The facility additionally lacks sufficient room to accommodate a person who may be disabled and utilizing a cane or walker. Finally, someone who operates a vehicle and is confined to a wheelchair is unable to utilize the center due to no room to accommodate a vehicle with a ramp.

In its present configuration, the facility is not in compliance with ADA requirements. The lack of a limited usage ADA lane discourages those with mobility problems from using the Convenience Center.

It is now impossible for Township staff to identify who needs help within the long line of vehicles. Moreover, without hold harmless agreements and appropriate vehicle identification, Township staff are prohibited from assisting residents with mobility issues."

The Fralinger Engineering report includes photos illustrating deficiencies and recommends specific remedies, quoted below:

"We are recommending a modification to the existing convenience/transfer center facility to establish a second lane of traffic. This lane would be designated for use by handicapped persons, senior citizens and disabled veterans only. To utilize this lane, a person meeting these requirements would be pre-qualified by the Township. They would be provided with a placard distinguishing them from the remainder of the public."

**Small Cities CDBG 2025
MATCHING FUNDS/NEEDS & COST**

and

"This would than make the convenience/transfer center fully accessible to the disabled and allow them to fully participate in our community."

and

"In practice a pre-qualified handicapped person, elderly person and/or disabled veteran would use the ADA Lane. Township staff would immediately know they had someone who needed help. Township staff would efficiently take household waste and recyclables from the vehicle and dispose of it into the correct receptacles."

Our uploaded cost estimate reflects unit prices based on prevailing wage rates.

Our CDBG request is \$400,000. The minimum match is confirmed by letter. Total budget is \$522,521.25: Construction \$436,975 (\$400,000 CDBG and \$36,975 Local), Engineering \$65,546.25 (Local) and Administration \$20,000 (Local).

Readiness documents the draft ERR; the FONSI-NOI-RR0F notice can appear February 19, 2025.

Small Cities CDBG 2025

COMMUNITY DEVELOPMENT & HOUSING NEEDS STATEMENT

INSERT YOUR STATEMENT IN THE TEXT BOX, BELOW. REFER TO THE APPLICATION INSTRUCTIONS FOR HELP COMPLETING THIS FORM

COMMUNITY DEVELOPMENT NEEDS

Non-residential Development: A review of the Township of Fairfield's Master Plan indicates that the majority of land area is classified as tidal march, woodland or agricultural.

Parks and Recreation Facilities and Open Space Areas: Providing recreation is a primary concern for the Township Committee. In 2002, the municipality received a \$50,000 grant to build a recreation complex in the Gouldtown area of Fairfield Township. ADA non-compliance issues at this facility were addressed by project #19-0446-00 during 2021.

Infrastructure:

1. Infrastructure in the Township of Fairfield is limited apart from roadways. One area requiring attention is eliminating the safety hazard due to the lack of sidewalks to allow pedestrians of densely developed Block Group #1 to travel to the Fairfield Township School and Recreation complex on Gouldtown-Woodruff.
2. Because of Section 208 Water Quality Plan and Governmental Order, the potential for public waste water lines are very limited within the Township. Currently, only Tips Trailer Park and the Federal Prison are serviced with sewer service. These facilities connect with the Bridgeton Sewer Plant, which is owned and operated by the Cumberland County Municipal Utilities Authority.
3. Slums & Blight - The Township has noted the proliferation of abandoned and in some cases dangerous former residential structures within our community. The Township needs to devise a program to acquire, clear and re-purpose these dilapidated structures to put them into productive use and back onto the tax rolls.

Public Buildings:

1. Senior/Community Centers: The Township of Fairfield has constructed a senior center, which was financed by a 2001 CDBG grant. The Township needs improvements to enhance its food bank capacity, improve its kitchen and provide ADA access to the basement to create a crafts/computer area. These improvements will be undertaken by CDBG project #23-0347-00 underway in December 2024. Additional improvements needed at the Senior Center, especially an outside activity area for senior citizens, were funded by a FY 2024 CDBG project and will be designed in early 2025. This Phase 2 project for the Senior Center will be constructed during 2025.
2. Township Convenience Center/Transfer Station - This facility is not ADA compliant. We need to achieve ADA compliance by modifying to facilitate usage by handicapped persons, senior citizens and disabled veterans.
3. Municipal Building- An examination of existing facilities revealed the presence of numerous instances of ADA non-compliance within the interior and exterior of the Municipal Building. DCA #19-0446-00 solved exterior issues. Interior needs were resolved by completed projects CDBG #21-0322-00 and CDBG #22-0440-00.

HOUSING NEEDS

The Township of Fairfield has the 15th lowest per capita income among 566 NJ municipalities; unemployment was 12.6% in 2016.

Rental Housing: The above referenced statistics indicate that the average tenant in the Township cannot afford rents sufficient to allow landlords to undertake more than the most basic maintenance activities. Thus, there is a need for public assistance, such as the NJ Rental Rehabilitation Program.

Owner Occupied Housing: Fairfield Township needs to continue its home rehabilitation program. Fairfield Township's #08-2127-00 project was cancelled for lack of performance but its 2015, 2016, 2017, 2019, 2020, 2021, 2022 and 2023 projects have been remarkably successful. Our program allows LMI homeowners, especially the elderly, to remain in their homes while simultaneously capitalizing a revolving fund. Eligible activities should continue to focus on serious housing deficiencies affecting health and safety. During 2025 the Township will utilize the New Component of Lead Remediation and Lead Abatement funds in tandem with traditional CDBG home rehabilitation.

Manufactured Housing: There are two trailer parks located in Fairfield Township. Both parks have a significant concentration of manufactured homes. In addition, trailer homes can be found scattered throughout the Township. Existing Owner-Occupied Housing Stock-Much of the owner-occupied housing in the Township is in a varying stage of deterioration, primarily because of the low per capita income and the high unemployment rate. Impediments to New Affordable Housing development-There are no formal impediments to affordable housing resulting from municipal actions.

Date of Most Recent Housing Study: Housing studies have been performed for small sections of the Township in 2001 & 2002.

Current COAH Status: In 2009 the Township of Fairfield was in the process of submitting an application for COAH certification. The draft plan had been presented to the Township Planning Board, the Township Committee and informally to COAH.

Effect on LMI People and Actions Taken or Proposed to Address Needs: Fairfield Township's per capita income was among the lowest in the State. The unemployment rate is the highest in Cumberland County and more than triple that of the State.

STATUS OF PLANNING

Local: The most recent Township of Fairfield Master Plan Re-examination and update was prepared in 2018. This included zoning changes, which were in compliance with the State Master Plan and Smart Growth Philosophies.

Relationship of Local Plan to Higher Plan: The Fairton neighborhood is listed in the Development and Redevelopment plan as a proposed Village. This identification can be found in the list of Centers in Appendix B dated 3/26/99, page 247 in the NJ State Development and Redevelopment Plan.

Relationship of the Proposed Project to the Plans Identified: Our proposed FY 2025 Public Facilities project supports our goal of improving handicapped access to existing public facilities and improved services to handicapped persons, seniors and disabled veterans within the Fairton section of Fairfield Township.

Small Cities CDBG 2025
PUBLIC HEARING INFORMATION

Date of Notice (Display Ad): 10/22/2024

Date of Public Hearing: 10/29/2024

List of Hearing Attendees:

Mark Blauer, Blauer Associates
Linda Gonzales, Municipal Clerk

I will mail the Public Hearing Display Advertisement and Proof of Publication to DCA.

☒ Mail

Copy of Hearing Minutes

Fairfield Township Small Cities Public Hearing

Fairfield Home Rehabilitation Application and Fairfield Public Facilities Application

3:00 PM

October 29, 2024

Attendance: Mark Blauer, Blauer Associates
Linda Gonzales, Municipal Clerk

Hearing opened at 3:00 PM

No members of the public were present.

Hearing closed at 3:20 PM.

Signed, Mark Blauer

**Small Cities CDBG 2025
ATTACHMENTS**

Service Areas and Project Location map

☐ N/A ☒ Upload 473058-327254-sage fy 2025 service area and project location maps up

Income Survey Forms & Evaluation

☐ N/A ☒ Upload 473058-327257-sage fy 2025 income survey forms and evaluation upload

Certification of Deficiencies

☐ N/A ☒ Upload 473058-327260-sage fy 2025 certification of deficiencies pf upload f

Cost Estimates

☐ N/A ☒ Upload 473058-327263-sage fy 2025 cost estimate and engineering report pf

Recaptured Funds Statement

☐ N/A ☒ Upload 473058-327342-sage fy 2025 recaptured funds status upload fairfield

Audit Finding section from the most recent audit (do not upload the entire audit)

☐ N/A ☒ Upload 473058-327266-sage fy 2025 audit findings and recommendations uploa

Grant Compliance Items:

Citizen Participation Plan and Resolution

☐ N/A ☒ Upload 473058-327270-sage fy 2025 citizen participation plan and adopting

Public Hearing Display Advertisement and Proof of Publication

☐ N/A ☒ Upload 473058-327272-sage fy 2025 public hearing notice and affidavit fair

Fair Housing and Civil Rights Resolution and Related Material

☐ N/A ☒ Upload 473058-327278-sage fy 2025 fair housing resolution-fair housing ad

Matching Funds Certification

☐ N/A ☒ Upload 473058-327282-sage fy 2025 match confirmation upload pf fairfield.p

Grant Management Plan

☐ N/A ☒ Upload 473058-327286-sage fy 2025 grant management plan and adopting resol

Copies of Professional Services Agreement

☐ N/A ☒ Upload 473058-327290-sage 2025 professional services agreements pf upload

Environmental Review Record

☐ N/A ☒ Upload 473058-327294-sage fy 2025 environmental review record pf upload fa

Policy and Procedures Manual (HR Only)

☒ N/A ☐ Upload

Cooperative Agreement (ID only)

☒ N/A ☐ Upload

Small Cities CDBG 2025
ATTACHMENTS

Readiness to Proceed Documentation:

List of Income-eligible housing units to be improved including biddable work write-ups
(HR Only)

☒ N/A ☐ Upload

Biddable Plans and Specifications (PR Only)

☐ N/A ☒ Upload 473058-327312-sage fy 2025 biddable plans and specifications upload

Small Cities CDBG 2025
UPLOAD THE SYSTEM FOR AWARD MANAGEMENT (SAM)

Upload the System for Award Management (SAM)

The grant program that you are applying for is federally-funded and therefore subject to “Federal Funding Accountability and Transparency Act “ (FFATA) reporting requirements as outlined in the Office of Management and Budgets guidance issued August 27, 2010. The Department of Community Affairs (DCA) must file a sub-award report by the end of the month following the month in which an award is made.

In order to comply with FFATA requirements, Sub-Grantees must be actively registered in the System for Award Management (SAM) prior to the award of grant funds. (Note: SAM Registration must be updated annually to be considered “Active”.) To register your Agency in SAM, or to update your Agency’s active status, go to: <https://www.sam.gov/portal/public/SAM/>. Once your Agency’s registration is approved, make a copy of the registration form and upload it here:

Upload Proof of SAM Registration

474985-303114-sage fy 2025 sam registration upload fairfield township.pdf

Small Cities CDBG 2025

OTHER SOURCES OF FUNDING LIST

Source	Amount	Code
Fairfield Township - Local Cash	\$122,521.25	(L)
Total Funds From Other Sources Related To This Application Only	\$122,521.25	

Small Cities CDBG 2025

CERTIFICATION SHEETS

<i>If your Agency type is not required to answer any of the questions below, click the N/A radio button</i>				
1.	I certify that this agency is not delinquent on any Federal or State debt.	☒ Yes	☐ No	☐ N/A
2.	I understand that payments from NJDCA will depend on our submission of all required grant reports.	☒ Yes	☐ No	☐ N/A
3.	I certify that neither members of our organization's governing body nor members of their families will receive any direct or indirect personal or monetary gain from the funding of this grant.	☒ Yes	☐ No	☐ N/A
4.	I certify that our organization's Certification of System for Award Management(<u>SAM</u>) is valid and current.	☒ Yes	☐ No	☐ N/A
5.	I certify that neither members of our organization's governing body nor members of their families serve on any board, council, commission, committee, or task force that has regulatory authority or advising influence on the funding program.	☒ Yes	☐ No	☐ N/A
	If no, please explain:			
Non-government Agencies only—				
6.	If our agency has not received funds from NJDCA for the current State Fiscal Year, I will submit our organization's most recent audit.	☐ Yes	☐ No	☒ N/A
7.	The information contained in the Board of Directors list in our Agency Information is adequate and up-to-date at the time of this application.	☐ Yes	☐ No	☒ N/A

Small Cities CDBG 2025

CERTIFICATION SHEETS

ATTACHMENTS			
Certification Regarding Debarment and Suspension - Schedule G			
I will upload this attachment ☒	Not applicable ☐	475033-314711-sage fy 2025 schedule g upload fairfield	
Certification Regarding Lobbying - Schedule H			
I will upload this attachment ☒	Not applicable ☐	475033-314713-sage fy 2025 schedule h upload fairfield	
Resolution - Schedule I Or Local Match Only - Schedule I			
I will upload this attachment ☒	Not applicable ☐	475033-314715-sage fy 2025 schedule i application	
IRS Determination Letter (New Applicants, Non-profit, Non-government only)			
I will upload this attachment ☐	Not applicable ☒		
Organizational Chart (Non-government only)			
I will upload this attachment ☐	Not applicable ☒		
Application Cover Page			
I will upload this attachment ☒	Not applicable ☐	475033-314717-sage fy 2025 application cover page pf	
Please upload any third party agreement(s) that may be pertinent to this grant. (see application instructions for specific details)			
475033-314696-sage fy 2025 procurement material upload fairfield (construction only).pdf			



**CONSULTING ENGINEERS • PLANNERS
LAND SURVEYORS • ENVIRONMENTAL SERVICES**

629 Shiloh Pike • Bridgeton • New Jersey • 08302
Phone: 856- 451-2990 • Fax: 856-451-6536
www.fralinger.com

Albert A. Fralinger, Jr., PE, PLS & PP
J. Michael Fralinger, Sr. (1957-2009)
Charles M. Fralinger, PLS
Carl R. Gaskill, PE, PLS, PP & CME
Stephen J. Nardelli, PE, PP, CME & CPWM
Barry S. Jones, PLS & PP
Guy M. DeFabrites, PLS & PP
William J. Olbrich, PLS
Robert A. Mulford, III, PE, CME
Corey R. Gaskill, PE
J. Michael Fralinger, Jr., PE

Civil Engineering
Land Use Planning & Design
Site Engineering
Traffic Engineering
Land Surveying
Municipal Engineering
Soils Investigation
Traffic Impact Studies
NJDOT Permitting
Phase I Environmental Studies
Permeability Testing
Septic System Design
Wetlands Delineation
Global Positioning Surveying (GPS)
Geographic Information Systems (GIS)
Planning/Zoning Board Representation
3D Laser Scanning

Engineer's Report

A.D.A. Compliance - Fairfield Township Convenience Center

Fairfield Township
Cumberland County, New Jersey

Our Project No. 00460.18

November 15, 2024

Robert A. Mulford, PE & CME
New Jersey License No. GE40374

Existing Conditions

The Township of Fairfield operates a convenience center at the closed sanitary landfill site to allow Fairfield Township residents the ability to dispose of their sanitary waste and recyclable materials. The convenience center, which was constructed in the late 1980's, consists of a single lane, elevated facility that residents drive up into to dispose of their waste in a trash compactor and recyclable containers. The residents are required to handle their own waste. The Township employees are only present to operate the trash compaction equipment and direct residents to the appropriate container for different types of bulk materials. It is potential liability should claim be filed by a vehicle owner due to an accidental claim of damage to a vehicle while unloading.

The current single lane configuration results in back up of vehicles entering the facility, at times, all the way to the existing roadway. The entrance area only allows only ten (10) vehicles at a time to enter the elevated platform to dispose of their trash and recyclables before a back up starts. This creates a safety hazard on the roadway as the roadway is only a two-lane street with a small shoulder area.

As presently configured, any person with mobility problems is presented with insurmountable difficulties in trying to use the Convenience Center. First, they must get out of their vehicle and haul household waste, and recyclable materials to individual receptacles. Anyone using a wheelchair, walker or cane will find this difficult. During wet or snowy conditions, there is also a falling hazard for persons with mobility problems. Due to long lines that form at the Convenience Center, any person with mobility problems will be keenly aware that they are holding up the line and are more prone to injure themselves. Anyone using a wheelchair would need to unload their wheelchair, make numerous trips to and from their vehicle and then replace their wheelchair into the vehicle before departing. While this is happening, the line of vehicles would spill out onto a two-lane street creating a traffic hazard. Any time more than ten (10) vehicles are in line waiting traffic will spill out onto the two- lane street.

The arrangement of disposal containers requires two separate stops by a driver. The first one they must exit their vehicle to dispose of their trash. They must then reenter their vehicle, stop again, exit their vehicle and dispose of their recyclables. A disabled person with cane, walker or even wheelchair must get out of their vehicle each time to dispose of their items. The facility additionally lacks sufficient room to accommodate a person who may be disabled and utilizing a cane or walker. Finally, someone who operates a vehicle and is confined to a wheelchair is unable to utilize the center due to no room to accommodate a vehicle with a ramp.

In its present configuration, the facility is not in compliance with ADA requirements. The lack of a limited usage ADA lane discourages those with mobility problems from using the Convenience Center.

It is now impossible for Township staff to identify who needs help within the long line of vehicles. Moreover, without hold harmless agreements and appropriate vehicle identification, Township staff are prohibited from assisting residents with mobility issues.

Attached to this report are two (2) photos depicting the conditions at the facility where the waste is unloaded.

Recommendations

We are recommending a modification to the existing convenience/transfer center facility to establish a second lane of traffic. This lane would be designated for use by handicapped persons, senior citizens and disabled veterans only. To utilize this lane, a person meeting these requirements would be pre-qualified by the Township. They would be provided with a placard distinguishing them from the remainder of the public. They would also sign a waiver for any potential accidental damage to a vehicle that occurs while assisting the senior citizens and/or disabled. The Township would then provide township employees to help unload the vehicles of seniors, disabled senior and disabled veterans, if needed. It would also provide a safer entrance and smoother flow into the convenience/transfer center for the public, seniors and disabled. This would then make the convenience/transfer center fully accessible to the disabled and allow them to fully participate in our community. In doing so in this fashion, the wait time would be greatly reduced, therefore reducing the amount of time a resident (particularly an elderly and/or handicapped person) would have to be at the facility.

The attached construction estimate reflects unit prices currently being paid for similar projects in the area. These prices are based on Federal and State prevailing rates that are required on public construction projects. All construction will be ADA compliant.

Permitting for this project would require a Cumberland Soil Conservation District approval and a NJDEP Sanitary Landfill Disruption permit. A Soil District approval would expect to be obtained within thirty (30) days. An NJDEP Disruption permit would expect to be obtained within six (6) months.

These recommendations should be implemented as soon as possible as there is a current need to make the convenience/transfer center fully accessible to the general public including all disabled, senior citizens and disabled veterans.

Benefits

In practice a pre-qualified handicapped person, elderly person and/or disabled veteran would use the ADA Lane. Township staff would immediately know they had someone who needed help. Township staff would efficiently take household waste and recyclables from the vehicle and dispose of it into the correct receptacles. Mobility impaired residents would never have to leave their vehicles. The possibility of injury would be vastly reduced.



Top of Fairfield Convenience Center where residents stop, exit vehicle and deposit trash into compactor solid waste can.



Down ramp from Fairfield Township Convenience Center to area where residents must stop, exit vehicle and deposit recyclables into recycling container. Residents are required to lift recyclables four feet (4') high to dispose of recyclables into the recycling container.

FRALINGER ENGINEERING PA
Consulting Engineers, Planners and Land Surveyors
629 Shiloh Pike, Bridgeton, New Jersey 08302

Date: November 18, 2024

Project No. 00460.18

**ENGINEER'S ESTIMATE
FOR
INSTALLATION OF 2ND LANE
FAIRFIELD CONVENIENCE CENTER
FAIRFIELD TOWNSHIP, CUMBERLAND COUNTY, NJ**

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNTS
1.	1	LS	Demolition, Site Clearing (i.e. concrete pads, retaining wall, asphalt areas and building)	\$ 50,000.00	\$50,000.00
2.	310	LF	New Retaining Wall for 2nd Lane	\$ 400.00	\$124,000.00
3.	140	SY	New 8" Thick Concrete Pad	\$ 300.00	\$42,000.00
4.	500	CY	Soil Aggregate Base Course Designation I-5	\$ 25.00	\$12,500.00
5.	2,725	SY	Hot Mix Asphalt Base Course, Mix 19M64, 2" Thick	\$ 25.00	\$68,125.00
6.	2,725	SY	Hot Mix Asphalt Surface Course, Mix 9.5M64, 2" Thick	\$ 25.00	\$68,125.00
7.	1	LS	New Deck and Attendent Hut	\$ 25,000.00	\$25,000.00
8.	1	LS	Rewire Compactor, Attendent Hut	\$ 7,500.00	\$7,500.00
Sub-Total					\$397,250.00
10% Construction Contingencies					\$39,725.00
Total Construction Costs					\$436,975.00
Engineering and Inspection					\$65,546.25
Grant Administration					\$20,000.00
TOTAL					\$522,521.25
 Robert A. Mulford, PE & CME New Jersey License No. 40374					

These prices are based on Federal and State Prevailing Rates that are required on public construction projects.