

FAIRFIELD TOWNSHIP COMMITTEE
WORK SESSION ACTION MEETING
SEPTEMBER 3, 2025

The Work Session Action Meeting of the Township Committee of Fairfield Township was held on September 3, 2025 at 6:00 p.m. via teleconference with Deputy Mayor Mike Peterson presiding.

CALL TO ORDER

Deputy Mayor Mike Peterson called the meeting to order at 6:00 p.m.

Deputy Mayor Peterson read the OPMA Statement into the record as follows:

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting of the Fairfield Township Committee shall come to order. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meeting of the public bodies at which any business affecting their interests are discussed or acted upon. This meeting held on this 3rd day of September 2025 is held pursuant to notice having been submitted to The South Jersey Times and The Daily Journal on January 8, 2025 and duly posted on the Township website and Bulletin Board.

SALUTE TO THE FLAG / MOMENT OF PRAYER

The flag salute was led by Deputy Mayor Peterson followed by a moment of prayer.

ROLL CALL

The roll call was recorded as follows:

Committeeman Stephen M. Bateman, present; Committeeman Benjamin Byrd, Sr., present and Deputy Mayor Mike Peterson, present.

MEMBERS ABSENT

Mayor Marvin Pierce, Jr. & Committeewoman Julia Burrus.

ALSO PRESENT

Township Administrator Michael Burden, Township Solicitor Albert K. Marmero and Township Clerk Linda M. Gonzales.

APPROVAL OF MINUTES

REGULAR ACTION MINUTES AUGUST 20, 2025

Committeeman Benjamin Byrd, Sr. moved to approve the Regular Action minutes of August 20, 2025 as written seconded by Committeeman Stephen M. Bateman. Roll Call Vote: Committeeman Bateman, yes; Committeeman Byrd, yes and Deputy Mayor Peterson, yes.

ORDINANCE FOR INTRODUCTION (FIRST READING) (ONE)

Deputy Mayor Peterson read Ordinance No. 6 - 2025 into the record as follows:

ORDINANCE NO. 6 - 2025

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 252, ARTICLE I OF THE CODE FOR THE TOWNSHIP OF FAIRFIELD, CUMBERLAND COUNTY, ENTITLED "FIRE PREVENTION"

Deputy Mayor Peterson entertained a motion to introduce Ordinance No. 6 - 2025 on first reading.

Committeeman Benjamin Byrd, Sr. moved seconded by Committeeman Stephen M. Bateman. Roll Call Vote: Committeeman Bateman, yes; Committeeman Byrd, yes and Deputy Mayor Peterson, yes.

ORDINANCE FOR PUBLIC HEARING (SECOND READING)

None

REVIEW OF BILL LIST PROVIDED BY THE CFO

Deputy Mayor Peterson asked the Township Committee if they had any questions, concerns or conflicts on the bill list provided by the CFO. There were none.

Deputy Mayor Peterson read Resolution No. 113 - 2025 into the record as follows:

RESOLUTION NO. 113 - 2025

A RESOLUTION OF FAIRFIELD TOWNSHIP, CUMBERLAND COUNTY AUTHORIZING THE

PAYMENT OF TOWNSHIP BILLS IN THE AMOUNT OF \$36,729.34

Committeeman Benjamin Byrd, Sr. moved to adopt Resolution No. 113 - 2025 seconded by Committeeman Stephen M. Bateman. Roll Call Vote: Committeeman Bateman, yes; Committeeman Byrd, yes and Deputy Mayor Peterson, yes.

Deputy Mayor Peterson read the Consent Agenda into the record as follows:

CONSENT AGENDA

(RESOLUTION NO. 114 - 2025 THROUGH RESOLUTION NO. 116 - 2025)

The Consent Agenda includes items of business which are not controversial & do not require individual discussion. A motion approving the Consent Agenda is moved, seconded, and voted upon as one item by the Township Committee. If any discussion is requested on a Consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda

RESOLUTION NO. 114 - 2025

A RESOLUTION FOR REFUND OF TAX OVERPAYMENT OF \$1639.54 TO EVERGREEN ESTATES NJ MHC LLC FOR BLOCK 20, LOT 6 & BLOCK 20, LOT 9

RESOLUTION NO. 115 - 2025

A RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE AND SOLICIT RFP/RFQ FOR 2026 MUNICIPAL PROFESSIONAL SERVICES

RESOLUTION NO. 116 - 2025

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FAIRFIELD AUTHORIZING A REQUEST FOR PROPOSALS SOLICITING ENGINEERS TO PROVIDE PROFESSIONAL SERVICES PROPOSALS FOR SMALL CITIES CDBG PROJECT

#25-0737-00

On a motion by Committeeman Stephen M. Bateman to approve the above Resolutions by Consent Agenda Resolution No. 114 - 2025 through Resolution No. 116 - 2025 seconded by Committeeman Benjamin Byrd, Sr. Roll Call Vote: Committeeman Bateman, yes; Committeeman Byrd, yes and Deputy Mayor Peterson, yes.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS / REMARKS

Committeeman Stephen M. Bateman had no report or remarks to make at this time.

Committeeman Benjamin Byrd, Sr. had no report or remarks to make at this time.

MAYOR'S REPORT / REMARKS

Deputy Mayor Peterson had no report or remarks to make at this time.

Deputy Mayor Peterson read the Public Comment on Current Agenda Items & Non-Agenda Items into the record as follows:

PUBLIC COMMENT ON CURRENT AGENDA ITEMS & NON-AGENDA ITEMS

In order for the Committee to conduct the business of the Township in the most productive manner possible, meeting attendees will be given five (5) minutes, all-inclusive to comment on any agenda item(s) without comment or question from the Committee and any non-agenda items including all dialogue, questions, and responses from both the speaker and the Committee for the designated public portion of the meeting. There may be no transference of a speaker's time to other attendees. Please step up at the appropriate time and state your name and address for the record.

Mayor Peterson entertained a motion to open Public Comment on Current Agenda & Non-Agenda Items.

Committeeman Benjamin Byrd, Sr. moved seconded by Committeeman Stephen M. Bateman. Roll Call Vote: Committeeman Bateman, yes; Committeeman Byrd, yes and Deputy Mayor Peterson, yes.

There being none, Deputy Mayor Peterson entertained a motion to close Public Comment on Current Agenda Items & Non-Agenda Items.

Committeeman Stephen M. Bateman moved seconded by Committeeman Benjamin Byrd, Sr. Roll Call Vote: Committeeman Bateman, yes; Committeeman Byrd, yes and Deputy Mayor Peterson, yes.

EXECUTIVE SESSION (IF NEEDED)

AUTHORIZING TOWNSHIP COMMITTEE TO ENTER INTO EXECUTIVE NOT OPEN TO THE PUBLIC (ACTION MAY BE TAKEN)

There was no need for an Executive Session.

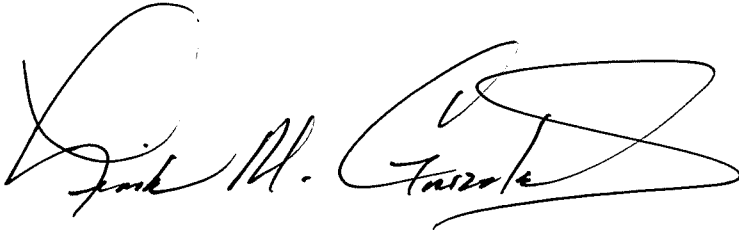
ADJOURNMENT

There being no further business to come before the Township Committee, Deputy Mayor Peterson entertained a motion to adjourn the meeting.

Committeeman Benjamin Byrd, Sr. moved seconded by Committeeman Stephen M. Bateman. Roll Call Vote: Committeeman Bateman, yes; Committeeman Byrd, yes and Deputy Mayor Peterson, yes.

Deputy Mayor Peterson announced that the next Township Committee Meeting will be held on Wednesday, September 17, 2025 at 6:00 p.m. in the municipal building.

The meeting adjourned at 6:09 p.m.

A handwritten signature in black ink, appearing to read "Linda M. Gonzales". The signature is fluid and cursive, with the first name "Linda" and last name "Gonzales" clearly distinguishable.

Linda M. Gonzales, RMC
Municipal Clerk